AGENDA
CRAWFORD COUNTY BOARD OF COMMISSIONERS MEETING
November 12, 2026 ~ 9:30 am
Please Turn Cell Phone Ringers to Silent

1. PLEDGE OF ALLEGIANCE

2. APPROVE THE MINUTES FROM THE FULL SESSION MEETING ON OCTOBER 28, 2026.

3. APPROVE THE MINUTES FROM THE WORK SESSION ON NOVEMBER 5, 2026.

4. APPROVE THE PAYMENT OF BILLS IN THE AMOUNT OF $TBD FOR THE PERIOD ENDING NOVEMBER 11, 2026

5. **EXECUTIVE SESSIONS:**

6. **PUBLIC COMMENT:**
(Reminder the time limit for individual comments is 3 minutes; total comment period is 30 minutes. Anyone requesting to be placed on the Regular Meeting AGENDA must specifically state their topic and restrict their comments to the County matter that is on the published agenda items or that can be reasonably expected to be a future actionable item by the Board of Commissioners.)

7. **VETERAN SERVICES: Tony Digiacomo**
   A. Approval of new lease- Correction for the records

8. **PUBLIC SAFETY: Greg Beveridge**
   A. Approve the quote from GOV-WORX for the implementation of the Non-Emergency Agent Line "NEAL" at a cost of $17,550.00 with a one-time onboarding fee of $1,625.00 Total first year cost is $19,175.00. This is a budgeted expense.

9. **ASSESSMENT/ GIS: Janet Courson**
   A. Approval to pay the following invoices for Leonard's Auto Service & Towing for repairs to the Chevy Equinox- Invoice 42574- $211.42, Invoice 42573- $1,472.00, and Invoice 42572- $3,050.31 for a total of $4,733.73. This is not a budgeted expense.

10. **CORONER: Eric Coston**
   A. Request payment on the invoice from Leonard's Auto Service in the amount of $1,695.79 for repairs to the 2022 Ram Truck. This bill is covered by the budgeted office account 2502-00, leaving a residual balance of $5,154.21.
   B. Request payment of an invoice to Meadville Medical Center in the amount of $2,489.00 for X-Rays and CAT Scans completed during post-mortem examination. This bill is covered by the budgeted office account 3309-00 leaving a residual balance of $1,511.00

11. APO: Trevor Oates

A. **RATIFY** approval of Act 77 fees being utilized to purchase a 2026 Dodge Durango in the amount of $40,600.00 from Griffin Motors Co. This is not a budgeted item.
B. **RATIFY** approval of Act 77 fees being utilized for the purchase and installation of a recessed partition to be installed in the vehicle by Mobilcom in the amount of $1,743.75. This is not a budgeted item.

12. IT: Tim Brown

A. Request approval of the Oracle Professional Services Agreement with Natalie Weekley Consulting LLC. Cost is $175 per hour with an expectation of 32 hours needed for the year, totaling $5,600. This is a budgeted item.
B. Request approval of the annual Proxy Networks contract for remote access for $3,060.13. This is a budgeted item.
C. Request approval of the 2027-2029 Nationwide Power contracts for the Liebert UPS in the Courthouse for $2,514.29 and the MGE UPS in the Judicial Center for $3,452.93. These are budgeted items.

13. MAINTENANCE: Mark Phelan

A. **RATIFY** Courthouse Remodeling Project – 2nd Floor APO Remodel - $6,256.27
   1. Ace Contractor Center - $3,040.30
   2. Amazon- $444.00
   3. City of Meadville- $1,578.50
   4. The Home Depot- $245.79
   5. Microbac- $105.00
B. Approval to pay WM. T. Spaeder Co., Inc. – to inspect the sprinklers/fire alarm at the Judicial Center - $1,215.00.
C. **RATIFY** - Approval to pay XL Excavating for the Rehab of Plank Rd – Bridge # 11 – $106,897.40 - This will be paid by Act 13 monies

14. PLANNING: Samantha Travis

A. Request approval to pay invoice #4852 from the City of Meadville for $19,863.71 for 2026 Q3 code enforcement wages. This is a non-budget item. This item will be paid for with the City of Meadville FY 2024 CDBG funds.
B. Request approval to pay invoice #1 from the Benson Memorial Library in the amount of $77,363.00 for the roof replacement project. This is a non-budgeted item. This item will be paid for with the City of Titusville FY 2023 CDBG funds.
C. Request approval to pay invoice #2589 from the City of Titusville for $3,112.68 for September 2025-October 2026 code enforcement wages. This is a non-budget item. This item will be paid for with the City of Titusville FY 2022 CDBG funds.
D. Request approval of a resolution authorizing the Planning Staff to submit a grant application to the Pennsylvania Housing Finance Agency – Pennsylvania Housing Affordability and Rehabilitation Fund (PHARE).
E. **RATIFY** approval of a contract between Crawford County, Fuller Building Group, and Homeowner #053 for home repairs through the Whole Home Repair Program.

F. **RATIFY** approval of a contract between Crawford County, Ehrgott Building, and Homeowner #075 for home repairs through the Whole Home Repair Program

15. HUMAN SERVICES: Sue Watkins

A. Other:
   1. Health Services Coordination Agreement with United HealthCare Community Plan

16. FINANCE: Stephanie Franz

A. City of Titusville 2026 Allocation $3,000.00
B. Family Services of NWPA CCOP0926 Q3-2026 Opioid FDGM Services $4,441.97

17. TREASURER/TAX CLAIM: Renee Kiser

A. Approval of payment to Infocon of $1,510.12 10 for the 10-day sale letter for properties that were in jeopardy of the 2026 Tax Upset Sale. This is a budgeted item.
B. Approval of payment to Maher Duessel of $10,379.00 for audit services for the North Shenango Tax Collector for tax years 2024 and 2025. This is a non-budgeted item.

18. HUMAN RESOURCES: Brittany Johnston

A. Approve the payment of the Campbell, Durrant consolidated invoice #00479 in the amount of $5,514.50 for special labor counsel.

19. NEW HIRES/TRANSFERS:

20. COMMISSIONER'S INFORMATION AND UPDATES:

Work Sessions will be held on the 1st and 3rd Wednesdays of each month at 9:30 am in the Commissioners Conference Room and Full Meetings will be held on the 2nd and 4th Wednesdays of each month at 9:30 am in the Assembly Room. Any adjustments to the schedule will be advertised in advance in the Meadville Tribune along with notification on the preceding agenda with the exception of emergency changes.

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2026 Upcoming Events:

November 18, 2026- Work Session
November 25, 2026- Full Session
November 26, 2026- CLOSED- Thanksgiving
November 27, 2026- CLOSED

COMMISSIONER COMMENTS:

ADJOURN: