

The Crawford County Board of Commissioners met on September 23, 2026, for a regular meeting, with the following present:

Eric Henry	Chairman
Scott T. Schell	Commissioner
Christopher R. Seeley	Commissioner
Brittany Johnston	Chief Clerk/HR
Renee Kiser	Treasurer
Monica Confer	Secretary
Stephanie Franz	Finance
Joe Ferguson	Solicitor
Dave Powers	Sheriff
Ben Fair	Warden
Matt Pierce	APO
Holly Hildebran	JPO
Wesley Rowden	Public Defender
Krysta Simons	Human Services
Heidi Shiderly	Courts
Tyler Lynch	GIS
Mark Phelan	Maintenance
Samantha Travis	Planning
Tracey Crawford	Conservation District
Greg Beveridge	Public Safety
Denise Stanton	HR
Matt Digiacomio	IT
Kevin Tommaney	Armstrong
Skyler McClymonds	Public

The meeting was opened at 9:30 AM with the Pledge of Allegiance.

Mr. Schell made a motion to approve the minutes from the full session meeting held on September 9, 2026. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the minutes from the work session on September 16, 2026. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the payment of bills in the amount of \$2,373,887.60 for the period ending September 22, 2026. Mr. Seeley seconded and the motion carried.

Executive Sessions: None

Public Comments: None

Official Business:

Mr. Seeley made a motion for approval of Resolutions for Wesbury requesting tax-exempt financing for a project they are undertaking this year. Per Mr. Swick, First National Bank committed to 10 million dollars in tax-exempt financing through the Hospital Authority for the project. Mr. Swick noted that the financing is not an obligation of the County or the Hospital Authority. Wesbury is the obligor under any notes and financial arrangements. Mr. Schell seconded and the motion carried

Mr. Schell made a motion to approve the appointment of Jack Post as a Farm Director of the Crawford County Conservation District Board replacing Richard Muir. The appointment would be for the remainder of Muir's term effective October 1, 2026, and continue through December 31, 2028. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the re-appointment of Robert Waddell as Farm Directors on the Crawford County Conservation Board. The appointments would be for a 4-year term beginning January 1, 2027, and continue through December 31, 2030. Mr. Schell seconded and the motion carried

Mr. Schell made a motion to ratify approval of the invoices for three (3) counseling sessions provided by Shadow Chaser Therapy, totaling \$635.00: Invoice 941- \$200, Invoice 942- \$290, Invoice 943- \$145. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify approval of payment of \$2,000.00 to Snowshoe Enterprises for seal coating and line painting of MDJ Vernon parking lot. This is a budgeted item. Mr. Schell seconded and the motion carried.

Mr. Seeley made a motion to approve Invoice #08042603 to Civic Vanguard for services rendered for the month of July in the amount of \$2,582.00. This is a budgeted item. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the request to apply for Continuing Adult Probation/Parole Grant in the amount of \$115,236.00 through the PCCD. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the purchase and installation of the rear entrance door to the Juvenile Probation Office, which includes the exterior perimeter trim and caulking, and electric strike. The door and installation will be completed by Meadville Plate Glass Company for \$5,930.00. This is a budgeted item. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve Mobilcom to remove access hardware and install it on the new door in the amount of \$600.00. This is a budgeted item. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the invoice for Galaxy Card Readers for the Interior and Exterior doors of the Public Defender's office for \$6324.02. This will be reimbursed by the Indigent Defense Grant. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the purchase of three Ricoh fi-8170 Document Scanners for \$3031.11. This is a Budgeted Item from the Indigent Defense Grant. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the purchase of One Sceptre 34-Inch Curved Monitor for \$199.97. This is a Budgeted Item from the Indigent Defense Grant. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the purchase of a replacement Adder control for the 911 center at a cost of \$716.50 as quoted by I.T. through CDW-G. This is not a budgeted expense. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the payment of \$721.55 for the annual major Preventative Maintenance on the UPS at the PSB, performed by Facility Gateway as part of a 5-year agreement. This is a budgeted expense. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the bid of \$57,900.00 submitted by Mobilcom for the purchase of two used communication tower shelters. Pricing includes loading, transportation and off-loading. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify Courthouse Remodeling Project for the 2nd Floor APO Remodel to Rabe Environmental Systems in the amount of \$4,200.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve payment to Legacy Buildings to repair header, brackets and gutter on the Dairy Complex at the Fairgrounds in the amount of \$11,420.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve payment to The EADS Group – Estimate #34 Wightman Rd – Bridge #14 in the amount of \$6,548.03. This will be paid by Liquid Fuels monies. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve change order to Plank Road bridge rehab for \$12,738.00 to XL Excavating. Paid for with Act 13 monies. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify approval of payment of invoice #2 from Fuller Building Group totaling \$8,970.00 for completed housing rehab work for Homeowner #034. This is a non-budgeted item. This item is paid for by the Whole Home Repair Program (WHRP). Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify approval of payment of invoice #1 from Fuller Building Group totaling \$20,220.00 for completed housing rehab work for Homeowner #022. This is a non-budgeted item. This item is paid for by the Whole Home Repair Program (WHRP). Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify approval of payment of invoice #1 from Ehrgott Building totaling \$24,595.00 for completed housing rehab work for Homeowner #019. This is a non-budgeted item. This item will be paid for by the Whole Home Repair Program (WHRP). Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify approval of a contract between Crawford County, Ehrgott Building, and Homeowner #017 for home repairs through the Whole Home Repair Program. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify approval of a contract between Crawford County, Ehrgott Building, and Homeowner #033 for home repairs through the Whole Home Repair Program. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify approval of a contract between Crawford County, QRS Construction, and Homeowner #041 for home repairs through the Whole Home Repair Program. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the work statement with Collective Intelligence, Inc. for a County Critical Response System. This system would improve coordination and information sharing between Public Safety and CCHS during overdose response events. This would be an automated process designed to connect the 911 environment with CCHS workflows so relevant incident information could support notifications, review, follow up, reporting and coordination among approved County stakeholders. The total cost is a maximum of \$41,300.00. There is no cost to the county. Paid for with grant funding. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the DHS Annual Notification Form for Crawford County to opt out of providing Assisted Outpatient Treatment (AOT) for calendar year 2027. Crawford County currently utilizes Act 304 and 305 of the Mental Health Procedures Act which allows the county a path to provide court ordered outpatient care without using AOT. Utilizing the AOT model would place undue and unnecessary financial strain on the courts and mental health system of care in Crawford County. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the MATP cost report. This is a statement of receipts and expenditures for the FY 25/26. The total cost was \$675,979.00 and there was no cost to the county. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the MOU with CHAPS which defines the minimum requirements of incorporating peer services into the mobile crisis response team from 9/1/26 to 9/30/27. The total cost is a maximum of \$83,065.00. There is no cost to the county. Paid for with PCCD grant funding. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the PCCD grant application for the Child Advocacy Center (CAC). The grant will be used to fund the following items: Family Advocate position, membership fees, and supplies related to the CAC. The total cost is a maximum \$47,000.00. There is no cost to the county. Paid for with PCCD grant funding. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the contract with Plaza Express Car Wash exterior washes for our fleet of vehicles. The cost would be \$12.00 per wash. Cost to the county would be \$2.40 per wash. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the purchase requisition to Leonard's Auto Service for repairs to vehicle #8. The total cost was \$1,457.24. The cost to the county was \$292.46. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the MH/ID/EI Contract FY 26/27 contract with the Grape Vine Center to conduct Consumer/Family Satisfaction Team Surveys. The per survey rate is increasing from \$226.53/survey to \$242.67/survey. This was done in order to keep the number of surveys provided the same while still pulling down the entire Carelon funded allocation amount,

which has increased by \$4,067.28. The per survey rate increase for County funded surveys increases the cost to the County by \$0.86/survey. Mr. Seeley seconded and the motion carried. Mr. Seeley seconded and the motion carried

Mr. Schell made a motion to approve the following Professional Contracts that are Same Rates as Prior Year Contracts FY 26/27:

- Bliss Nutrition Services – for Special Instruction and Occupational Therapy.
- Kara Smith – for Special Instruction.

Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the Triennial Supports Coordination Organization Qualification Application. This application is submitted every 3 years. It provides updated information to Dept. of Human Services regarding the Intellectual Disability Support Coordination Unit. Mr. Schell seconded and the motion carried.

Mr. Seeley made a motion to table item 19A the Revised Travel Policy. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify approval of payment to Joanne Helides for 2026B Judicial sale research, draft, copies and searches, \$842.50 This is a budgeted expense. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify approval of the payment for the October Health Insurance Premium for \$388,262.23. There were adjustments for August in the amount of \$1,679.84. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve payment to Hagen Business Machines for the Annual Service Contract for the folding machine covering 9/8/26 through 9/7/27 in the amount of \$495.25. Mr. Seeley seconded and the motion carried.

After all requests were made, Mr. Seeley reminded everyone that mail-in ballots are out and active and should any voter wish to apply for one, they are free to do so, and we will be sure to get it in the mail. There is also always the option to visit our office in the courthouse. You can apply in person and cast your ballot prior to leaving the courthouse. We are open from 8:30 to 4:30. If there are any questions about that process, feel free to give us a call anytime.

Mr. Schell commented hats off to Voter Services. This is the time of year when they are really busy. They've done a fantastic job. He also thanked everyone that came out for the Voter Services picnic. It was a great day for everyone involved.

Mr. Henry commented that he and Commissioner Seeley attended the Human Services board meeting this week and CYS was granted a full license from the State of Pennsylvania due to a lot of hard work and dedication from the managers there, down to the Caseworkers. He also thanked the State as they provided a lot of additional support. He noted he's very proud of everyone there.

Mr. Schell made a motion to adjourn the meeting at 9:50 am. Mr. Seeley seconded and the motion carried.

Eric Henry, Chairman

Christopher R. Seeley, Commissioner

Scott T. Schell, Commissioner