

AGENDA
CRAWFORD COUNTY BOARD OF COMMISSIONERS MEETING
September 23, 2026 ~ 9:30 am
[Please Turn Cell Phone Ringers to Silent](#)

1. PLEDGE OF ALLEGIANCE
2. APPROVE THE MINUTES FROM THE FULL SESSION MEETING ON SEPTEMBER 9, 2026.
3. APPROVE THE MINUTES FROM THE WORK SESSION ON SEPTEMBER 16, 2026.
4. APPROVE THE PAYMENT OF BILLS IN THE AMOUNT OF \$TBA FOR THE PERIOD ENDING SEPTEMBER 22, 2026.
5. EXECUTIVE SESSIONS:

6. PUBLIC COMMENT:

(Reminder the time limit for individual comments is 3 minutes; total comment period is 30 minutes. Anyone requesting to be placed on the Regular Meeting AGENDA must specifically state their topic and restrict their comments to the County matter that is on the published agenda items or that can be reasonably expected to be a future actionable item by the Board of Commissioners.)

7. CC HOSPITAL AUTHORITY: [John Swick](#)

- A. Wesbury/Crawford County Hospital Authority Financing.

8. CONSERVATION DISTRICT: [Tracey Crawford](#)

- A. Request the appointment of Jack Post as a Farm Director of the Crawford County Conservation District Board replacing Richard Muir. The appointment would be for the remainder of Muir's term effective October 1, 2026, and continue through December 31, 2028.
- B. Request the re-appointment of Robert Waddell as Farm Directors on the Crawford County Conservation Board. The appointments would be for a 4-year term beginning January 1, 2027, and continue through December 31, 2030.

9. CCCF: [Ben Fair](#)

- A. **RATIFY** the invoices for three (3) counseling sessions provided by Shadow Chaser Therapy, totaling \$635.00:
 1. Invoice 941- \$200
 2. Invoice 942- \$290
 3. Invoice 943- \$145

10. COURTS: [Heidi Shiderly](#)

- A. **RATIFY** approval of payment of \$2000 to Snowshoe Enterprises for seal coating and line painting of MDJ Vernon parking lot. This is a budgeted item.

11. GIS: Tyler Lynch

- A. Approval of Invoice #08042603 to Civic Vanguard for services rendered for the month of July in the amount of \$2,582.00. This is a budgeted item.

12. APO: Trevor Oates

- A. Request to apply for Continuing Adult Probation/Parole Grant in the amount of \$115,236 through the PCCD.

13. JPO: Jen Obenrader

- A. Requesting approval of the purchase and installation of the rear entrance door to the Juvenile Probation Office, which includes the exterior perimeter trim and caulking, and electric strike. The door and installation will be completed by Meadville Plate Glass Company for \$5,930.00. This is a budgeted item.
- B. Requesting approval to have Mobilcom remove access hardware and install it on the new door in the amount of \$600.00. This is a budgeted item.

14. PUBLIC DEFENDER: Wesley Rowden

- A. Pay the invoice for Galaxy Card Readers for the Interior and Exterior doors of the Public Defender's office for \$6324.02. This will be reimbursed by the Indigent Defense Grant.
- B. Purchase three Ricoh fi-8170 Document Scanners for \$3031.11 This is a Budgeted Item from the Indigent Defense Grant.
- C. Purchase One Sceptre 34-Inch Curved Monitor for \$199.97. This is a Budgeted Item from the Indigent Defense Grant.

15. PUBLIC SAFETY: Greg Beveridge

- A. Approve the purchase of a replacement Adder control for the 911 center at a cost of \$716.50 as quoted by I.T. through CDW-G. This is not a budgeted expense.
- B. Approve the payment of \$721.55 for the annual major Preventative Maintenance on the UPS at the PSB. Performed by Facility Gateway as part of a 5-year agreement. This is a budgeted expense.
- C. Approve the bid of \$57,900.00 submitted by Mobilcom for the purchase of two used communication tower shelters. Pricing includes loading, transportation and off-loading.

16. MAINTENANCE: Mark Phelan

- A. **RATIFY**- Courthouse Remodeling Project – 2nd Floor APO Remodel -\$4,200.00
Rabe Environmental Systems - \$4,200.00
- B. Approval to pay Legacy Buildings to repair header, brackets and gutter on the Dairy Complex at the Fairgrounds - \$11,420.00.
- C. Approval to pay The EADS Group – Estimate #34 Wightman Rd – Bridge #14 - \$6,548.03 – This will be paid by Liquid Fuels monies.
- D. Approval of change order to Plank road bridge rehab for \$12,738.00 to XL Excavating. Paid for with Act 13 monies.

17. PLANNING: Samantha Travis

- A. **RATIFY** approval of payment of invoice #2 from Fuller Building Group totaling \$8,970.00 for completed housing rehab work for Homeowner #034. This is a non-budgeted item. This item is paid for by the Whole Home Repair Program (WHRP).
- B. **RATIFY** approval of payment of invoice #1 from Fuller Building Group totaling \$20,220.00 for completed housing rehab work for Homeowner #022. This is a non-budgeted item. This item is paid for by the Whole Home Repair Program (WHRP).
- C. **RATIFY** approval of payment of invoice #1 from Ehrgott Building totaling \$24,595.00 for completed housing rehab work for Homeowner #019. This is a non-budgeted item. This item will be paid for by the Whole Home Repair Program (WHRP).
- D. **RATIFY** approval of a contract between Crawford County, Ehrgott Building, and Homeowner #017 for home repairs through the Whole Home Repair Program.
- E. **RATIFY** approval of a contract between Crawford County, Ehrgott Building, and Homeowner #033 for home repairs through the Whole Home Repair Program.
- F. **RATIFY** approval of a contract between Crawford County, QRS Construction, and Homeowner #041 for home repairs through the Whole Home Repair Program.

18. HUMAN SERVICES: Sue Watkins

- A. Other:
 - 1. Collective Intelligence, Inc.'s Statement of Work for 9/1/26 – 3/31/27
 - 2. DHS Annual Notification Form for 2027 Assisted Outpatient Treatment
 - 3. MATP Cost Report for FY 25/26
 - 4. MOU with Crawford County Mental Health Awareness Program, Inc. (CHAPS) for 9/1/26 – 9/30/27
 - 5. PCCD Grant – CAC/CIC 2027
 - 6. Plaza Express Car Wash's Fleet Account Agreement
 - 7. **RATIFY** – Purchase Requisition – Leonard's Auto Service (Repairs for #8)
 - 8. Triennial Supports Coordination Organization Qualification Application
- B. MH/ID/EI Contracts FY 26/27
 - 1. Grapevine Center
- C. **Same Rates as Prior Year**
 - Professional Contracts FY 26/27
 - 1. Bliss Nutrition Services
 - 2. Kara Smith

19. FINANCE: Stephanie Franz

- A. Revised Travel Policy

20. TREASURER: Renee Kiser

- A. **RATIFY** payment to Joanne Helides for 2026B Judicial sale research, draft, copies and searches, \$842.50 This is a budgeted expense.

21. HUMAN RESOURCES: Brittany Johnston

- A. **RATIFY** the payment for the October Health Insurance Premium for \$388,262.23. There were adjustments for August in the amount of \$1,679.84.

22. COMMISSIONERS: Brittany Johnston

- A. Approve payment to Hagen Business Machines for the Annual Service Contract for the folding machine covering 9/8/26 through 9/7/27 in the amount of \$495.25.

23. NEW HIRES/TRANSFERS:

24. COMMISSIONER'S INFORMATION AND UPDATES:

Work Sessions will be held on the 1st and 3rd Wednesdays of each month at 9:30 am in the Commissioners Conference Room and Full Meetings will be held on the 2nd and 4th Wednesdays of each month at 9:30 am in the Assembly Room. Any adjustments to the schedule will be advertised in advance in the Meadville Tribune along with notification on the preceding agenda with the exception of emergency changes.

2026 Upcoming Events:

October 7, 2026- Work Session
October 14, 2026- Full Session
October 21, 2026- Work Session
October 28, 2026- Full Session

COMMISSIONER COMMENTS:

ADJOURN: