

AGENDA
CRAWFORD COUNTY BOARD OF COMMISSIONERS MEETING
September 9, 2026 ~ 9:30 am
[Please Turn Cell Phone Ringers to Silent](#)

1. PLEDGE OF ALLEGIANCE

2. APPROVE THE MINUTES FROM THE FULL SESSION MEETING ON AUGUST 26, 2026.

3. APPROVE THE MINUTES FROM THE WORK SESSION ON SEPTEMBER 2, 2026.

4. APPROVE THE PAYMENT OF BILLS IN THE AMOUNT OF \$TBA FOR THE PERIOD ENDING SEPTEMBER 8, 2026.

5. EXECUTIVE SESSIONS:

6. PUBLIC COMMENT:

(Reminder the time limit for individual comments is 3 minutes; total comment period is 30 minutes. Anyone requesting to be placed on the Regular Meeting AGENDA must specifically state their topic and restrict their comments to the County matter that is on the published agenda items or that can be reasonably expected to be a future actionable item by the Board of Commissioners.)

7. APO: [Trevor Oates](#)

- A. Request to apply for Intermediate Punishment Treatment Program for 2026-2027 grant in the amount of up to \$270,000.00 through the PCCD.

8. CCCF: [Ben Fair](#)

- A. Request permission to pay Summit Radiation Safety for the annual evaluation and audit of the body scanner, for a total cost of \$1,300.00 This is a budgeted item
- B. Request permission to pay Pennsylvania department of environmental protection for \$520.00. This is required for our yearly radiation test of the body scanner. This is a budget item
- C. Request for permission to pay Axon for two staff members to attend taser instructor school, for a total cost of \$1,790.00. This is a budgeted item.
- D. **RATIFY** the agreement with Erie County Prison for assistance in the event of an emergency at the Crawford County Correctional facility.

9. COURTS: [Heidi Shiderly](#)

- A. Approve agreement with AT&T for Go Link 5G mobile hot spot for MDJ Linesville for initial cost of \$.99 and monthly fee of \$30. This is not a budgeted item.

10. PUBLIC SAFETY: [Greg Beveridge](#)

- A. Approve the replacement of a Zetron Max Central processor that has failed and is unrepairable. Replacement and installation by Mobilcom at a cost of \$5,564.00 This is not a budgeted item

11. REGISTER & RECORDER: Marlo Urey

- A. **RATIFY** request for travel to overnight conference to Penn State October 13th- October 14th with registration fee of \$150.00. The Recorder of Deeds Association will pay for the hotel room. I will use my own vehicle for a total of around 310 miles. This is a budgeted expense.

12. IT: Tim Brown

- A. Request approval of the new 1-year Oracle quote from DLT for \$1,240.19 for District Attorney and 3-year Oracle quote from DLT for \$1,136.86 per year for Clerk of Courts and \$1,136.86 per year for Register and Recorder. This is a budgeted item.
- B. **RATIFY** the online auction of used information technology hardware using publics surplus.com. Sale ending on September 27, 2026, at 3 PM.

13. MAINTENANCE: Mark Phelan

- A. **RATIFY**- Courthouse Remodeling Project – 2nd Floor APO Remodel - \$1,814.36.
- Ace Contractor Center - \$34.98
 - Sunbelt Rentals - \$1,779.38
- B. Approval to pay Scobell Company Inc. – to replace the failed compressor unit at the Judicial Center - \$15,660.00

14. PLANNING: Samantha Travis

- A. Request approval of a grant award and contract between Crawford County and Cambridge Springs Borough for a total of \$20,000.00 from the County's Blight Revitalization Program for the demolition of a commercial structure at 195 S. Main Street in Cambridge Springs.
- B. Request approval of a grant award and contract between Crawford County and Common Roots for a total of \$8,730.00 from the County's Blight Revitalization Program for the demolition of a residential structure at 568 Green Street in Meadville.
- C. Request approval to pay invoice #6302107 from MacDonald, Illig, Jones & Britton LLC in the amount of \$4,089.55 for contracted professional services in the months of June and July. This is a non-budgeted item. This item will be paid for by the General Fund.
- D. Request approval to pay invoice #1298258 from Michael Baker International in the amount of \$1,207.50 for contracted professional services in the month of July. This is a non-budgeted item. This item will be paid for by the General Fund.
- E. Request approval of the following plans, policies, and resolutions for Crawford County's 2026 CDBG program.
- 2026 Section 3 Plan
 - 2026 Section 3 Compliance Officer
 - 2026 CDBG Citizen Participation Plan
 - 2026 Residential Anti-Displacement and Relocation Assistance Plan
 - 2026 Section 504 Plan
 - 2026 Fair Housing
 - 2026 CDBG Real Property Disposition Policy (OBO Entitlements)
 - 2026 Minority and Women's Business Enterprise Plan
- F. **RATIFY** approval of a contract between Crawford County, Fuller Building Group, and Homeowner #027 for home repairs through the Whole Home Repair Program.

- G. **RATIFY** approval of a contract between Crawford County, QRS Construction, and Homeowner #042 for home repairs through the Whole Home Repair Program.

15. HUMAN SERVICES: Sue Watkins

A. Other:

- Beam Up US, Inc.'s Pilot Order Form
- MOU with Rebecca Smullin Dawson for 7/1/26 – 9/30/27
- Travel Request – Barb Clark, Mary Damico and Lexus Smith on 10/18/26 – 10/21/26 for Early Childhood Education Conference

B. MH/ID/EI Contracts FY 26/27

- Bright Beginnings Therapy Services, LLC

C. Professional Contracts FY 26/27

- Sugar Valley Lodge, Inc.

D. **Same Rates as Prior Year**

MH/ID/EI Contracts FY 26/27

- Community Rising Therapy, LLC
- E Wachter Early Intervention Services
- Next Step Therapy, Inc.

Professional Contracts FY 26/27

- Alfery Pediatric Physical Therapy PC
- Ashley Mahrs

16. FINANCE: Stephanie Franz

A. CCHS CYS	FY24/25 Q3 MATCH Revision	\$ 2,564.00
B. CCHS CYSFY	25/26 Q4 Match	\$ 653,164.73
C. CC Drug & Alcohol Prevention Specialist Opioid Salary 9.1-12.31.26		\$ 16,391.40

17. TREASURER: Renee Kiser

- A. Approve payment to Palmetto Posting for \$74,594.00 for the posting of delinquent Notice of Sale and Return and claim for 2026. These costs will be recouped as delinquencies are paid by taxpayers. This is a budgeted item.
- B. Approve payment to Penncrest School District for county portion of printing, and postage of per capita bills \$2,623.73. This is a budgeted item.
- C. Approve payment to Crawford County Legal Journal for advertising cost of Public Sale properties for this year's Upset Sale. The cost of \$5,448.00 is a budgeted item.
- D. Approve payment to The Meadville Tribune for advertising cost of Public Sale properties for this year's Upset Sale. The cost of \$6,199.75 is a budgeted item
- E. **RATIFY** payment to Infocon for printing and postage for Notice of Sale in the amount of \$50, 568.62.

18. COMMISSIONERS: Brittany Johnston

- A. **RATIFY** payment to Chamber of Commerce in the amount of \$300.00 for membership renewal.

19. NEW HIRES/TRANSFERS:

20. COMMISSIONER'S INFORMATION AND UPDATES:

Work Sessions will be held on the 1st and 3rd Wednesdays of each month at 9:30 am in the Commissioners Conference Room and Full Meetings will be held on the 2nd and 4th Wednesdays of each month at 9:30 am in the Assembly Room. Any adjustments to the schedule will be advertised in advance in the Meadville Tribune along with notification on the preceding agenda with the exception of emergency changes.

2026 Upcoming Events:

September 11, 2026- CLOSED

September 16, 2026- Work Session

September 23, 2026- Full Session

October 7, 2026- Work Session

COMMISSIONER COMMENTS:

ADJOURN: