

The Crawford County Board of Commissioners met on August 26, 2026, for a regular meeting, with the following present:

Eric Henry	Chairman
Scott T. Schell	Commissioner
Christopher R. Seeley	Commissioner
Brittany Johnston	Chief Clerk/HR
Renee Kiser	Treasurer
Monica Confer	Secretary
Stephanie Franz	Finance
Jaclyn Millin	Solicitor
Dave Powers	Sheriff
Ben Fair	CCCF
Sue Watkins	Human Services
Holly Hildebran	JPO
Kim Shay	Courts
Heidi Hunter	District Attorney
Eric Coston	Coroner
Jessalyn McFarland	Voter Services
Jen McCarl	Maintenance
Samantha Travis	Planning
Greg Beveridge	Public Safety
Denise Stanton	HR
Tim Brown	IT

The meeting was opened at 9:30 AM with the Pledge of Allegiance.

Mr. Schell made a motion to approve the minutes from the full session meeting held on August 12, 2026. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the minutes from the work session on August 20, 2026. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the payment of bills in the amount of \$1,731,991.50 for the period ending August 25, 2026. Mr. Seeley seconded and the motion carried.

Executive Sessions: None

Public Comments: None

Official Business:

Mr. Seeley made a motion for approval of payment to Holzer Tronics for the completion of graphics on the 2022 Ram Truck used by the office in the amount of \$940.00. This was a budgeted item. Mr. Schell seconded and the motion carried

Mr. Schell made a motion to approve payment to Global Correctional systems for a PC replacement with windows and licensing for a total cost of \$1,998.00. This is not a budgeted item. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify approval of PCCD grant for the Rights and Service Act (RSA). The Grant will run for one year starting January 1, 2027, and support the Victim Witness Coordinator position within the District Attorney's Office. The grant amount is a total of \$57,086.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the request to apply for Election Integrity Grant Funding for the 2026 -2027 calendar year. We will receive \$266,963.77. Mr. Henry commented that we all appreciate the time Mr. Seeley and Ms. McFarland put into this. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve a one-year Tier 3 support plan from Mobilcom for the MDJ Linesville office camera system for \$364.29. This is a budgeted item. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify confirmation of payment to Roads, LLC of \$5,600.00 for asphalt paving of the culvert extension at MDJ Vernon office from warrant fee funds. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve 4- 255/60R18 all season speed rated Goodyear tires. Total \$1,119.96. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve hardware security keys and adapters for county employees. This will help protect the county from cybersecurity threats. The cost has increased since the Work Session. Cost was \$12,717.45 from AMAZON. The cost is now \$12,877.45. This is a not budgeted item. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the renewal of the three-year agreement with FEMA for use of the "IPAWS" system. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the quote of \$3,676.05 with Trace Lawn and Landscaping to replace the safety controls on both vehicle gates at the Public Safety Center. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the long-term lease with New Line Networks for tower space at the Greiser Road tower site. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify approval of the Pennsylvania Commission on Crime and Delinquency (PCCD), Victims of Juvenile Offenders grant for the Juvenile Probation Department in the amount of \$17, 989 for effective January 1, 2027-December 31, 2027. There is no change to this grant application this year. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the Juvenile Court Judges Commission Juvenile Probation Services Grant for July 1, 2026-June 30, 2027, that supports JJSES initiatives, JPO professional positions, training, Graduated Response, and drug testing in the amount of \$118, 070.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the Customer Support Plan for Crawford County Juvenile Probation Video System and Access systems through Mobilcom for the Juvenile Probation building. The updated renewal CSP is for 2026-2027 year. The new annual rate for both systems will be \$812.07. This is a budgeted item. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify Courthouse Remodeling Project – 2nd Floor APO Remodel - \$937.63

- The Home Depot - \$107.83

- Sunbelt Rentals - \$829.80. Mr. Schell seconded and the motion carried.

Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify approval to pay Jon Mowris Tree Care LLC to cut tree beside Courthouse and at parking garage in the amount of \$2,105.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify approval to pay Phil Banks to install gutter on garage behind Courthouse in the amount of \$850.00. Mr. Seeley asked if payment was being made directly to Phil Banks or to a company for vendor purposes. Ms. McCarl said she is working on confirming that. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify approval to pay AW Farrell Roofing to repair damaged gutter on Dairy Complex at the Fairgrounds in the amount of \$2,500.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify approval of invoice #4779 from the City of Meadville in the amount of \$14,431.34 for reimbursement of CDBG staff wages. This is a non-budgeted item. This item will be paid for with the City of Meadville FY 2022 CDBG funds. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify approval of invoice #4801 from the City of Meadville for \$19,749.16 for 2026 Q2 code enforcement wages. This is a non-budget item. This item will be paid for from:

- \$514.51 – FY 2023 CDBG

- 19,234.65 – FY 2024 CDBG. Mr. Seeley seconded and the motion carried.

Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify approval of invoice # 75134 from Moody & Associates Inc. in the amount of \$1,699.50 for contracted engineering services for the Cambridge Springs Blight Project. This is a non-budgeted item. This item was to be paid for with Act 137 funds. However, Mr. Seeley's motion is to pay this out of the General Fund as there are is still an unresolved matter with Act 137 funds. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify approval to issue a refund to Birch Creek Development (Franklin Solar) in the amount of \$1,782.50 from the escrow account for unused funds for a land development project. Mr. Seeley seconded and the motion.

Mr. Seeley made a motion to ratify approval of a resolution authorizing signatory power for the Community Development Block Grant to Planning Director, Samantha Travis. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve payment to Ron Verka Home Inspection Services for \$400.00 for a home inspection for the Whole Home Repair Program (WHRP) project # 044. This is a non-budgeted item. This item will be paid for from the Whole Home Repair Program (WHRP). Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify approval of payment of invoice #1 from QRS Construction totaling \$23,999.99 for completed housing rehab work for Homeowner #020. This is a non-budgeted item. This item will be paid for by the Whole Home Repair Program (WHRP). Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify approval of a request to rescind the acceptance of the Municipal Assistance Program (MAP) Grant that was to be implemented for a Data Hub for a countywide blight inventory. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve CWIS Data Sharing Agreement for 10/1/26 – 9/30/27. This agreement establishes the terms and conditions in which CWIS will disclose and exchange certain information to the County Children and Youth Agencies (CCYA's) via one of the five approved case management systems utilized by the sixty-seven CCYA's in accordance with the Child Welfare Act of 1980, the Child Abuse Prevention and Treatment Act (CAPTA – Public Law 93-247) and the Child Protective Services Law (23 Pa. C.S., Chapter 63). Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve Medical Assistance Transportation Program (MATP) Assurance of Compliance FY 26/27. This document outlines the county's agreement to participate in MATP, and the conditions needed for compliance to receive state and federal funds. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the CYS Needs Based Plan and Budget County Assurance of Financial Commitment document which outlines the county's portion of the proposed allocation for FY 27/28. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify Purchase Requisition to Leonard's Auto Service for inspection and repairs to car #8. The total cost was \$2,209.58. The cost to the county is \$429.53. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify Purchase Requisition to Titusville Ford for the purchase of a used 2023 Ford Escape. The total cost was \$25,271.47. The cost to the county was \$1,349.22. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify Purchase Requisition to Titusville Ford for the purchase of a used 2022 Ford Escape. The total cost was \$25,721.47. The cost to the county was \$1,213.07. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve CYS/JP Contract FY 25/26 Amendment F-1 with Auberle for Independent Living services. We have paid \$533,370.28 of the \$541,000.00 contract maximum out for services provided for FY 25/26. We have agreed to utilize the remaining \$7,629.72 towards a \$40,000.00 renovation. Our administration has further agreed to fund half of the remaining cost of the renovation, which is \$16,185.14. This will increase cost to the County by \$2,427.77. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve CYS/JP Contract FY 25/26 Amendment F-1 with Youth Advocate Programs, Inc. for the Truancy Intervention Prevention Program and YAPWORX. The initial contract maximum for the year was \$60,000.00, which was purely used in order to get the contract in place to pay July – September invoices, as we had not yet received our final NBB allocation letter. The provider has since been paid for the entire fiscal year and we need to amend the contract to cover services that have been provided. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve MH/ID/EI Contract FY 25/26 with Crawford County Mental Health Awareness Program, Inc. – Amendment C-4. for the Drop-in Center, Mobile Psych Rehab, Site-Based Psych Rehab, Certified Peer Specialist, LINK and a vehicle, tech upgrades and program supplies. This amendment is making five changes to the contract:

- Increasing the Drop In Center maximum by \$3,547.76, which covers an additional 122 hours that the center was open.
- Decreasing the Mobile Psych Rehab / Site-Based Psych Rehab maximum by \$55,988.80 due to lower than anticipated utilization.
- Decreasing the Certified Peer Specialist maximum by \$11,028.87 due to lower than anticipated utilization.
- Increasing the LINK maximum by \$483.60, which covers an additional 39 units that were provided.
- Adding a new line of \$52,061.45 for the purchase of a vehicle, some tech upgrades (heating/cooling in server room) and program supplies (AED system and smart TV). This cost is being offset by the decrease in MPR/Sit-Based Psych Rehab.

Overall, decreasing the total contract maximum by \$10,924.86, which reduces the cost to the County by \$583.27 for FY 25/26. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the MH/ID/EI Contract FY 26/27 with the Achievement Center of LECOM Health for Family Based Mental Health services. The Family Based Mental Health program is for families of children with a mental health diagnosis and are at risk of out-of-home placement. The contract maximum is staying the same at \$25,000.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the MH/ID/EI Contract FY 26/27 with Corry Counseling of LECOM Health for Outpatient Therapy, Outpatient Psychiatric Evaluations, Medication Management and Outpatient Psychosocial Assessment. These are the same services that we contracted for in FY 25/26, with the exception of Outpatient Psychosocial Assessment (90791) which is a new code that we may need to utilize. The rates have been increased to match the Carelon rate schedule that was implemented by Carelon, effective April 1st, 2026.

The contract maximum remains at \$5,000.00 due to most consumers being MA billable.

Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the MH/ID/EI Contract FY 26/27 with Preventative Aftercare, Inc. for Family Based Mental Health services. The Family Based Mental Health program is for families of children with a mental health diagnosis and are at risk of out-of-home placement. The contract maximum is increasing from \$5,000.00 to \$25,000.00 due to a non-MA billable consumer who was recently referred for services. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve Professional Contract FY 26/27 with Counseling and Assessment Services, LLC for Court Appearances, Intake/Initial Assessment, Medical Necessity Evaluations, Psychological Evaluation/Testing, Neuropsychological Evaluation/Testing, Professional Consultation and Professional Record Review. These are the same services that we contracted for in FY 25/26; the rates for the first three services remain the same as well. The rate for Psychological Evaluation/Testing Assessment and Neuropsychological Evaluation/Testing Assessment has increased from \$70.00/hour to \$90.00/hour. The rate for Professional Consultation and Professional Record Review increased from \$73.50/30 min to \$75.00/30 min. These rates have been the same since we added them to the contract in FY 22/23. Dr. Iddings will be transitioning to a semi-retired status in September. Psychological testing and professional services will now be performed by a technician under the supervision of Dr. Iddings or by Dr. Iddings himself. While any program may utilize Counseling and Assessment Services, LLC's services, they will most likely only be utilized for ID consumers. Therefore, the cost to the County is based upon the assumption that block grant funding will be the funding source. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the following contracts that are the same rates as prior year.

MH/ID/EI contracts:

- Positive Steps Therapy, LLC DBA IvyRehab for kids – for Speech Pathology, Physical Therapy, Occupational Therapy, IFSP Teaming and Special Instruction services.
- Supports, Inc. – for Admin Fees, In-Home and Community Supports, Base Service Not Otherwise Specified, Support Medical Environment and Home Accessibility Adaptations.
- The CARE Center, Inc. – for the Butler LTSR room and board.
- Vallonia Industries, Inc. – for Community Participation Support, Support Medical Environment, Facility Participation Support and Transportation.

Professional Contracts:

- Maria Ivonne M. Norman – for Physical Therapy.
- Sands Speech Therapy – for Speech Pathology.
- Sonja Eckstrom – for Occupational Therapy.
- United Way of Western Crawford County, Inc. – for administration of the VISION Project and the Forensic Person-Centered Contingency Funds and admin fees.

Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the CC Drug & Alcohol invoice 062026 County Match FY25/26 Match in the amount of \$6,511.88. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the CC Drug & Alcohol invoice 062026-CBGG for Q3 & 4 25/26 Match in the amount of \$17,590.89. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve CHS inv201 for June 2026 Trips in the amount of \$73,757.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the Penn Soil Conservation 2026 Budgeted App in the amount of \$5,000.00. Mr. Henry seconded and the motion carried. Mr. Seeley abstained from the vote as he is a voting member on the Board of Penn Soil Conservation

Mr. Seeley made a motion to approve the CC CYS Q3 25/26 Match in the amount of \$597,082.48. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve contract with Nicolls & Auctions for auctioneer services for the 2026 Upset Sale for \$225.00. This is a budgeted item. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve Registration Fee for Tax Claim Bureau Conference for Renee Kiser and Katie Ecksein to attend 2026 conference at \$375.00 registration each and hotel for \$298.00 each. Total of \$1,346.00. This is a budgeted expense. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the correction from previous meeting. The amount for the City of Meadville for one third of wage reimbursement for tax collection six-month billing amount of \$22,811.52 This is a budgeted expense. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the payment for the September Health Insurance Premium for \$398,466.53. There were adjustments for July in the amount of -\$913.44. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve payment to Peterson Auto Supply for new windshield wipers for the 2023 Chevy Traverse in the amount of \$25.98. Mr. Seeley seconded and the motion carried.

After all requests were made, Mr. Seeley commented that we lost a giant in Country Western music yesterday regarding Dolly Parton. Also, the fair is underway, and attendance has been good even with the rain and everyone is enjoying themselves. He also noted that Sheriff Dave Powers will be there tonight flipping sausages for a certain non-profit. He appreciates everyone's attendance and the countless volunteers that make the fair possible.

Mr. Schell commented on the remarkable group on the Fair Board and the work they get done that most people don't realize. He thanked them for their hard work. He also noted the County Offices will be closed on September 11th. There will be a memorial service in front of the Courthouse at 9:00. There will be a new Monument in honor of all past, present and future Emergency Service Personnel from Crawford County. There will also be a walkway leading to the monument. You can purchase pavers w/ you or your organization's name. Reach out to the Commissioner's with any questions.

Mr. Henry echoed the comments about the fair. As he told the fair board, it's not about pleasing everyone on social media. It's about whether or not families have a good time. He stated he understands the gate fee can be daunting at times but there's not a lot of people making money there. He encourages people to visit the 4-H area if people would like to see what the fair is about, as it is an agricultural fair. He also noted if you are at the fair to stop and say hello to Venus. As she is on the front-line of handling everyone's complaints. She has a very challenging job and is not getting paid.

Mr. Schell made a motion to adjourn the meeting at 9:58 am. Mr. Seeley seconded and the motion carried.

Eric Henry, Chairman

Christopher R. Seeley, Commissioner

Scott T. Schell, Commissioner



Christopher R. Seeley

Crawford County Commissioner

August 26, 2026

To: Eric Henry, Crawford County Board of Commissioners Chairman

Re: August 26, 2026 Commissioners' Meeting

Mr. Chairman,

I am submitting this memo to reiterate my abstention from the Board vote on agenda item 19.d relating to an allocation disbursement to the Penn Soil Resource & Conservation Development Council. I serve as a board member for Penn Soil RC&D and although I would not personally benefit from this county allocation being awarded, I feel it would be best to abstain in the interest of optics and separation of my personal volunteer endeavors from my responsibilities to the County Commissioners' Office.

I will see that a copy of this letter accompanies the minutes from today's meeting.

With best regards,

Christopher R. Seeley, Secretary-Treasurer
Crawford County Board of Commissioners

cc: Shafer Law Firm

814-333-7403

cseeley@co.crawford.pa.us

www.crawfordcountypa.net

903 Diamond Park, Meadville, PA 16335

