

The Crawford County Board of Commissioners met on July 22, 2026, for a regular meeting, with the following present:

Eric Henry	Chairman
Scott T. Schell	Commissioner
Christopher R. Seeley	Commissioner
Brittany Johnston	Chief Clerk/HR
Renee Kiser	Treasurer
Monica Confer	Secretary
Stephanie Franz	CFO
Keith Button	Solicitor
Dave Powers	Sheriff
Sue Watkins	Human Services
Heidi Shiderly	Courts
Janet Courson	Assessment
Jennifer McCarl	Maintenance
Samantha Travis	Planning
Jerry Millard	Planning
Eric Coston	Coroner
Greg Beveridge	Public Safety
Denise Stanton	HR
Matt Digiacomio	IT
Tim Brown	IT
Eden Dorta	Public

The meeting was opened at 9:31 AM with the Pledge of Allegiance.

Mr. Schell made a motion to approve the minutes from the full session meeting held on July 8, 2026. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the minutes from the work session on July 15, 2026. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the payment of bills in the amount of \$1,907,941.47 for the period ending July 21, 2026. Mr. Seeley seconded and the motion carried.

Executive Sessions: None

Public Comments: None

Official Business:

Mr. Seeley made a motion to ratify approval of payment to Leonard's Auto Service in the amount of \$2,021.48 for work completed on the 2020 Ram. Mr. Schell seconded and the motion carried

Mr. Schell made a motion to approve the Copier Maintenance and Supply Agreement for a Toshiba e478s with Hagen Business Machines for Clerk of Courts. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify approval of the Copier Maintenance and Supply Agreement with Hagen Business Machines for Prothonotary Office. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify approval of 1-year Copier Maintenance and Supply Agreement with Hagen Business Machines for Register and Recorder office copy machine, effective 7/8/2026. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve Copier Maintenance and Supply Agreement with Hagen Business Machines for Toshiba E6518A for Assessment office. There are no changes from prior agreement. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify approval of the Microsoft Change of Reseller from CDWG and SHI document. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify approval of the Microsoft Change of Channel Partner Effective Date document. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify New Cruiser conversion by Kolaja Fire Equipment Sales. Total: \$10,426.00 (Not Budgeted). Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the DEP X-ray registration fees (Budgeted Item) in the amount of \$585.00. Mr. Seeley seconded and the motion carried.

Mr. Schell made a motion to ratify approval to pay A&MP Electric for material and labor to check receptacles at the Fairgrounds in the amount of \$1,322.40. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve payment to Canadohta Security to fix cameras at the Fairgrounds in the amount of \$795.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve a contract between Crawford County, Ehrgott Building, and Homeowner #019 for home repairs through the Whole Home Repair Program. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve payment of invoice # 74879 from Moody & Associates Inc. in the amount of \$2,094.00 for contracted engineering services for the Cambridge Springs Blight Project. This is a non-budgeted item. This item will be paid for with Act 137 funds. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve payment of invoice #630057 from MacDonald, Illig, Jones & Britton LLC in the amount of \$877.40 for contracted professional services in the month of May. This is a non-budgeted item. This item will be paid for by the General Fund. This item will be paid for with Act 137 funds. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve payment of invoice #1292341 from Michael Baker International in the amount of \$217.50 for contracted professional services in the months of May and June. This is a non-budgeted item. This item will be paid for by the General Fund. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify approval of payment of invoice #1 from Fuller Building Group totaling \$15,625.00 for completed housing rehab work for Homeowner #034. This is a non-budgeted item. This item will be paid for by the Whole Home Repair Program (WHRP). Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the Avanco International, Inc. CAPS Version 19 Upgrade. These upgrades, listed on pages 1-4 of the agreement, have been agreed upon by all 58 CAPS counties, including Crawford. The total cost of the project (\$500,000.00) is proportionally allocated across all the counties based upon the number of users in each county. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the BHC Advanced Services, Inc. Contract for FY 26/27 for the Boundary Spanner and Person Centered Programs. This is Mercer County's contract to us, as they are reimbursing us for the Boundary Spanner position and Person Centered Program; the contract is maxed at \$216,384.00 which is the same as FY 25/26. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the purchase requisition for Ernest Stevens Consulting, LLC (CIT Symposium Presenter and Supplies). The total cost is \$6,500.00. There is no cost to the county. Paid for with CIT grant funding. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the purchase requisition for Joseph H. Markiewicz (CIT Symposium Presenter). The total cost is \$2,500.00. There is no cost to the county. Paid for with CIT grant funding. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the purchase requisition for Keymark IMR (Maintenance Support Renewal 7/1/26 – 6/30/27). The total cost is \$1,566.10. The cost to the county is \$254.08. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the purchase requisition for Meadville Medical Center (6 Laptops, a Tablet and Projector) The total cost is \$10,154.99. There is no cost to the county. Paid for with CIT grant funding. Mr. Seeley seconded and the motion.

Mr. Seeley made a motion to approve the purchase requisition for Sean Justice (CIT Symposium Presenter) The total cost is \$5,000.00. There is no cost to the county. Paid for with CIT grant funding. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the purchase requisition for Streamline Verify (Licensing Fee) The total cost is \$856.13. The cost to the county is \$138.89. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the purchase requisition for The Change Campaign (CIT Symposium Presenter) The total cost is \$1,800.00. There is no cost to the county. Paid for with CIT grant funding. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify approval of a Position change--Create a Caseworker 3 position and freeze a Program Specialist 1 position. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve MH/ID/EI Contract FY 26/27 with Center for Family Services, Inc. for In-home Counseling, Parenting Education, Loss of Child (LOC), Homemaker Education and Anger Management. These are the same services that we contracted for in FY 25/26; the rates for Counseling, Parenting Education and Homemaker Education are 35.3 – 66.7% higher than the prior year, while LOC and Anger Management remains the same. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve MH/ID/EI Contract FY 26/27 with JusticeWorks YouthCare, Inc. for Violation Initiative Program (VIP), Short Term Outreach to Prevent Placement (STOP), JustCare, WhyTry, Truancy Remediation and Diversion and Nurturing Parenting. These are the same services that we contracted for in FY 25/26; the rates are 5.0 – 6.0% higher than the prior year. They increased their entry level salaries and give quarterly incentives to maintain staff. They've also upgraded their computer and electronic health record systems, the cost of everyday supply items has increased by 3%, their insurance policies have increased by 63% and employee benefit costs have increased by 5%. Their last increase was 4.6% for FY 25/26. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the CYS/JP Contract FY 26/27 with Center for Family Services, Inc. for Special Outreach Services of Parenting Education and Anger Management. These are the same services and rates that we contracted for in the prior year; the rates remain the same as well. Mr. Seeley seconded and the motion carried.

Mr. Schell made a motion to approve the CYS/JP Contract FY 26/27 with Hand In Hand Mental Health Services, LLC for the Prospect and Elm Street homes, The Challenge Center Psychiatric Rehabilitation Program and the SEEDS Program. These are the same services that we contracted for in the prior year. The combined total contract maximum is \$57,668.28 less than the C-1 amendment for FY 25/26. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve payment to Svetz Energy Services, invoice #072326 for 2026 Energy Procurement in the amount of \$1,714.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve payment to the Penn State Extension for 2026 3rd Qtr Appropriation in the amount of \$52,500.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve payment to CHS, invoice 199 for April May 4th Qtr 25/26 Trips in the amount of \$116,506.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the Audit Engagement Letter with Maher Deussel. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the payment for the August Health Insurance Premium for \$399,257.33. There were adjustments for June in the amount of -\$554.77. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve payment to Leonard's Auto Service in the amount of \$785.25 for work completed on the 2023 Chevy Traverse. Mr. Seeley seconded and the motion carried.

Mr. Schell made a motion to adjourn the meeting at 9:43 am. Mr. Seeley seconded and the motion carried.

Eric Henry, Chairman

Christopher R. Seeley, Commissioner

Scott T. Schell, Commissioner