AGENDA
CRAWFORD COUNTY BOARD OF COMMISSIONERS MEETING
August 12, 2026 ~ 9:30 am

Please Turn Cell Phone Ringers to Silent

1. PLEDGE OF ALLEGIANCE

2. APPROVE THE MINUTES FROM THE FULL SESSION MEETING ON JULY 22, 2026.

3. APPROVE THE MINUTES FROM THE WORK SESSION ON AUGUST 5, 2026.

4. APPROVE THE PAYMENT OF BILLS IN THE AMOUNT OF $TBA FOR THE PERIOD ENDING AUGUST 11, 2026.

5. **EXECUTIVE SESSIONS:**

6. **PUBLIC COMMENT:**

(Reminder the time limit for individual comments is 3 minutes; total comment period is 30 minutes. Anyone requesting to be placed on the Regular Meeting AGENDA must specifically state their topic and restrict their comments to the County matter that is on the published agenda items or that can be reasonably expected to be a future actionable item by the Board of Commissioners.)

7. **EMERGENCY MANAGEMENT: Don Bovard**
   A. Request approval and promulgation of the updated Crawford County Emergency Operations Plan.

8. **CCCF: Ben Fair**
   A. **RATIFY** the payment of $885.00 to Canadohta security for the replacement of a non-functional camera.
   B. **RATIFY** the payment of $1,258.38 to Absolute fire protection to fix a leaking sprinkler pipe. This is not a budget item**.**

9. **PUBLIC DEFENDER: Wes Rowden**
   A. Approval to pay the invoice for GovAI – County Public Defender App for $8,500. This is a Budgeted Item from the Indigent Defense Grant. The Master Service agreement for the software would also need the Commissioner's signatures.

10. **COURTS: Heidi Shiderly**
    A. **RATIFY** confirmation of purchase of a document camera, and various accessories (cables etc.) from Amazon for $2,418.71 for MDJ Linesville office.

11. **SHERIFF: Dave Powers**
    A. **RATIFY** Travel Request for Brendan Peters to attend Firearms Instructor Recertification Training @ State College. Budgeted Total: $618.72

12. REGISTER & RECORDER: Marlo Urey

A. Request approval to pay $8,000 to Optical Storage Solutions (Landex) which includes $6,000.00 for set up and $2,000.00 annual support to add on Record Alert program to prevent property fraud. This is not a budgeted item and will be paid for with Register and Recorder Records Improvement Fund.

13. GIS: Tyler Lynch

A. Invoice #07062601 for property search website agreement from May 2026-December 2026 in the amount of $4,326.00 This is a budgeted item.
B. Invoice #07062603 for services rendered in the amount of $1,780.00. This is a budgeted item.

14. IT: Tim Brown

A. Request approval of the 3-year Oracle quote from DLT for $1,240.19 per year for District Attorney and $1,136.86 per year for Clerk of Courts and $1,136.86 per year for Register and Recorder. This is a budgeted item.
B. Request approval of the 3-year agreement from ZITO for Crawford County for $1,943.25 + estimated tax amount of $315 monthly. This is a budgeted item.
C. **RATIFY** the approval of 2 network switches from DES for Crawford County for 8,555.55. A cybersecurity grant will be used to pay $6,060.35 of this cost. This is not a budgeted item.

15. PUBLIC SAFETY: Greg Beveridge

A. Approve the site sharing agreement with the Commonwealth of Pennsylvania for the LeBoeuf Trail Road tower site.
B. Approve the payment of $2,154.00 to Tool City Plumbing for replacement of a pressure reducing valve at the PSB.
C. Approve the purchase of a used 9x18 tower shelter from Mobilcom at a cost of $22,950.00.
D. Approve the purchase of a used 10x20 tower shelter from Mobilcom at a cost of $22,950.00.

16. PLANNING: Samantha Travis

A. Request approval of a contract between Crawford County, Ehrgott Building, and Homeowner #019 for home repairs through the Whole Home Repair Program.
B. Request approval to pay invoice # 74879 from Moody & Associates Inc. in the amount of $2,094.00 for contracted engineering services for the Cambridge Springs Blight Project. This is a non-budgeted item. This item will be paid for with Act 137 funds.
C. Request approval to pay invoice #630057 from MacDonald, Illig, Jones & Britton LLC in the amount of $877.40 for contracted professional services in the month of May. This is a non-budgeted item. This item will be paid for by the General Fund.
D. Request approval to pay invoice #1292341 from Michael Baker International in the amount of $217.50 for contracted professional services in the months of May and June. This is a non-budgeted item. This item will be paid for by the General Fund.
E. **RATIFY** approval of payment of invoice #1 from Fuller Building Group totaling $15,625.00 for completed housing rehab work for Homeowner #034. This is a non-budgeted item. This item will be paid for by the Whole Home Repair Program (WHRP).

17. MAINTENANCE: Mark Phelan

A. **RATIFY-** Courthouse Remodeling Project – 2nd Floor APO Remodel - $ 829.80
   Sunbelt Rentals - $829.80.
B. Approval to pay Guzik Concrete & Masonry – new concrete sidewalk & curb behind Courthouse and added $270.00 for another small curb repair - $10,340.00.
C. Approval to pay Meadville Plate Glass Co., Inc – repair back door of Courthouse - $593.00.
D. Approval to pay Scobell Company, Inc. – to repair the A/C unit in the UPS room at the Courthouse - $1,613.80.
E. Approval to pay Cummins Sales and Service – to make repairs to the generator at the Judicial Center - $863.30.
F. Approval to pay The EADS Group – Estimate # 33 for Bridge # 14 – Wightman Rd - $2,336.73 – This will be paid by Liquid Fuels monies.
G. Approval to pay Ascendance Truck Centers – for repairs to the International Truck - $15,934.21 – This will be paid by Liquid Fuels monies.
H. Approval to pay ProTech Asphalt Maintenance Inc. – for paving at the Correctional Facility parking lot and a driveway & road by the Dairy Complex at the Fairgrounds – $57,031.14 – This is was an increase of $3,801.14 from the original approval amount.
I. Approval to pay Sunbelt Rentals – to rent an excavator to repair a water line at the Fairgrounds - $550.35

18. HUMAN: Sue Watkins

A. Other:
   - **RATIFY** Human Services Block Grant Plan for FY 26/27
   - MOU with Joseph C. Barnhart for 7/1/26 – 9/30/27
   - MOUs and Transportation Plans Between Area School Districts and CYS for Transportation Procedures
   - Personnel – Appointment of Kristen Bazylak to CCHS Advisory Board
B. MH/ID/EI Contracts FY 25/26
   - Grapevine Center- Amendment C-1
C. CYS/JP Contracts FY 26/27
   - Crawford County Drug & Alcohol Executive Commission, Inc.
   - Shippenville Project Point of Light, Inc.
   - The Bair Foundation of Pennsylvania
D. Professional Contracts 26/27
   - Bethesda Lutheran Services
   - Center for Family Services, Inc.
   - Crawford Area Transportation Authority
   - Crawford County School for Adult Education
   - Titusville YMCA
E. **Same Rates as Prior Year**
   1. CYS/JP Contracts FY 26/27
      - Community Alternatives, Inc.
      - CSI Corporate Security and Investigations, LLC
      - Lisa Pierro
      - Parkside Psychological Associates, LLC

- Peter von Korff, Ph.D.

2. MH/ID/EI Contracts FY 26/27
    - Bright Life Pathways
    - Erie Home for Children and Adults, Inc.
3. Professional Contracts FY 26/27
    - Common Roots
    - Community Alternatives, Inc.
    - Crawford County CASA, Inc.
    - Crawford County Drug & Alcohol Executive Commission, Inc.
    - Crawford County Mental Health Awareness Program, Inc.
    - Parkside Psychological Associates, LLC
    - Sign Language Interpreting Professionals, LLC
    - Through Thought Therapy, LLC
    - Titusville Area Hospital
    - United Way of Venango and the Titusville Region
    - Watts & Pepicelli, PC
    - Women's Services, Inc.
    - Young Women's Christian Association of Titusville Professional

19. FINANCE: Stephanie Franz

A. 2026 Mileage Rate IRS Rate .76/mile Effective 7/1/2026

20. TREASURER: Renee Kiser

A. Approve payment to the City of Meadville for half of 2026 real estate billing postage and phone line 3/01/2026-6/30/2026 for $1,292.67. This is a budgeted expense.

B. Approve payment to the City of Meadville for one third of wage reimbursement for tax collection six-month billing amount of $22,636.40. This is a budgeted expense.

C. **RATIFY** payment of additional postage for 2026 Notice of Sale error in the amount of $3,283.48. This is not a budgeted item.

21. HUMAN RESOURCES: Brittany Johnston

A. **RATIFY** the payment to PCOMP for additional payroll contributions in the amount of $3,160.00.

22. COMMISSIONERS: Brittany Johnston

A. Approve payment of Invoice #96726 to Shafer Law Firm for Litigation Services in the amount of $18,753.00.

B. Approve full day closure on September 11, 2026.

23. NEW HIRES/TRANSFERS:

24. COMMISSIONER'S INFORMATION AND UPDATES:
Work Sessions will be held on the 1st and 3rd Wednesdays of each month at 9:30 am in the Commissioners Conference Room and Full Meetings will be held on the 2nd and 4th Wednesdays of each month at 9:30 am in the Assembly Room. Any adjustments to the schedule will be advertised in advance in the Meadville Tribune along with notification on the preceding agenda with the exception of emergency changes.

****

2026 Upcoming Events:

THURSDAY August 20, 2026- Work Session
August 26, 2026- Full Session
September 2, 2026- Work Session
September 7, 2026- **CLOSED**- Labor Day

COMMISSIONER COMMENTS:

ADJOURN: