

AGENDA
CRAWFORD COUNTY BOARD OF COMMISSIONERS MEETING
July 8, 2026 ~ 9:30 am
Please Turn Cell Phone Ringers to Silent

1. PLEDGE OF ALLEGIANCE
2. APPROVE THE MINUTES FROM THE FULL SESSION MEETING ON JUNE 24, 2026.
3. APPROVE THE MINUTES FROM THE WORK SESSION ON JULY 1, 2026.
4. APPROVE THE PAYMENT OF BILLS IN THE AMOUNT OF \$TBA FOR THE PERIOD ENDING JULY 7, 2026.
5. **EXECUTIVE SESSIONS: (2)** 7/1/2026- matters of potential litigation.

6. PUBLIC COMMENT:

(Reminder the time limit for individual comments is 3 minutes; total comment period is 30 minutes. Anyone requesting to be placed on the Regular Meeting AGENDA must specifically state their topic and restrict their comments to the County matter that is on the published agenda items or that can be reasonably expected to be a future actionable item by the Board of Commissioners.)

7. APO: Trevor Oates

- A. Request to purchase three Point Blank Ballistic Panels Only from Witmer Public Safety Group in the amount of \$1,873.41. These are replacing vests that expire in July of 2026. We are taking advantage of a Bulletproof Vest Program through the Department of Justice. This allows Federal Reimbursement for 50% of the costs of body armor and Crawford County was successful in the past for qualifying for this program. Point Blank falls under the listed qualified manufacturers for Federal Reimbursement. This was budgeted in our 2026 budget but came in over budget, so we transferred \$273.41 from our Ammunition & Weapons budget to Capital Purchases to cover the overage.

8. MAINTENANCE: Mark Phelan

- A. **RATIFY** approval to pay Better View Windows Cleaning – to clean windows at the Judicial Center - \$1,365.00
- B. **RATIFY** approval to pay Affordable Tree Service – to clean up trees from storm damage at Bridge # 11 – Center St Bridge - \$5,300.00 – This will be paid by Liquid Fuels monies.

9. COURTS: Heidi Shiderly

- A. Confirm purchase of document scanner for \$1,919.99 from Staples and accessories for \$215.74 from Amazon for MDJ Vernon office.
- B. Approve Hagan Business Machines' contract for Law Library copy machine maintenance effective July 12, 2026
- C. Approve Hagan Business Machines' contract for Linesville MDJ office copy machine maintenance, effective July 15, 2026.

10. CCCF: Ben Fair

- A. **RATIFY** an invoice from PCI for the purchase of 15 mattresses for a total cost of \$1,328.70. This is not budgeted item.
- B. **RATIFY** an invoice from Canadohta for the purchase of 10 additional license for a cost of \$1,500 this not a budget item.
- C. **RATIFY** an invoice from E.L. Heard & Son for 251.5 gallons of diesel for the total cost of \$1,038.70. This is a budget item.
- D. Permission to pay Meadville Plate Glass Co. for a booking cell window for a total cost of \$970.35. This is not a budget item. The inmate that broke this window has been criminally charged.
- E. Permission to pay Meadville Plate Glass Co. for a restricted housing unit window for a total cost of \$410.35. This is not a budgeted item. The inmate was criminally charged for the damage.

11. PLANNING: Samantha Travis

- A. Request approval to pay a partial invoice from the Meadville Tribune in the amount of \$347.00 for the City of Titusville FY 2026 First Public Hearing Notice. This is a non-budgeted item. This item will be paid for with the City of Titusville FY 2022 CDBG funds.
- B. Request partial payment of invoice #4779 from the City of Meadville in the amount of \$921.81 for reimbursement of staff CDBG wages. This is a non-budgeted item. This item will be paid for with the City of Meadville FY 2022 CDBG funds.
- C. Request approval of Pay Application #2 from XL Excavating in the amount of \$273,471.08 for completed work on Meadville's Water Street Stormwater Management Project. This is a non-budgeted item. This item will be paid for out of:
 - FY 2023 CDBG Meadville Water Street SWM – \$154,550.25
 - FY 2024 CDBG Meadville Water Street SWM - \$118,920.83
- D. **RATIFY** approval of Pay Application #3 & #4 from Siegel Excavating totaling \$78,750.00 for work completed for the Cambridge Springs Demolition project. This is not a budgeted item. This item will be paid for with Act 137 funds.
- E. Request approval of payment to West Mead Township for reimbursement totaling \$7,955.46 for their Street Lighting Project. This is a non-budgeted item. This item is to be paid for out of the Crawford Inspired Mini-Grant Program.
- F. Request approval to send Casey Dickson to the CDBG Program Sub-Grantee Training at the Hilton Garden Inn in Indiana, August 18-20, 2026. Total cost is \$684.80. This is a non-budgeted item. This item will be paid for with CDBG funds.
- G. Request approval of an ordinance adopting an amendment to the 2024 Crawford County Subdivision and Land Development Ordinance.

12. HUMAN SERVICES: Sue Watkins

- A. Other:
 - Approve EI I&E Report for FY 24/25
 - Approve MOU with Dennis L. Marsili for 7/1/26 – 9/30/27
 - Approve Purchase Requisition – Dell, Inc. (Dell Pro 16 Laptop for Krysta Simons)
 - **RATIFY** – Purchase Requisition – Leonard's (Repairs for #32)

- Approve Purchase Requisition – Meadville Chamber of Commerce (Leadership Meadville for Taylor Neuzil)
- Approve Purchase Requisition – Meadville Medical Center (Purchase of 2020 Toyota RAV4 for Crisis Program)

B. MH/ID/EI Contracts FY 25/26

- Hand In Hand Mental Health Services, LLC – Amendment

C. CYS/JP Contracts FY 26/27

- The Children’s Home of Pittsburgh

13. FINANCE: Stephanie Franz

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| A. Approve | Hagan Copier Maintenance & Supply Agreement | \$.0071/pg. |
| B. RATIFY | CC Historical Society USA 250 Contribution | \$5,000.00 |

14. NEW HIRES/TRANSFERS:

15. COMMISSIONER’S INFORMATION AND UPDATES:

Work Sessions will be held on the 1st and 3rd Wednesdays of each month at 9:30 am in the Commissioners Conference Room and Full Meetings will be held on the 2nd and 4th Wednesdays of each month at 9:30 am in the Assembly Room. Any adjustments to the schedule will be advertised in advance in the Meadville Tribune along with notification on the preceding agenda with the exception of emergency changes.

2026 Upcoming Events:

- July 15, 2026- Work Session
- July 22, 2026- Full Session
- August 5, 2026- Work Session
- August 12, 2026- Full Session

COMMISSIONER COMMENTS:

ADJOURN: