

The Crawford County Board of Commissioners met on June 24, 2026, for a regular meeting, with the following present:

Eric Henry	Chairman
Scott T. Schell	Commissioner
Christopher R. Seeley	Commissioner
Brittany Johnston	Chief Clerk/HR
Renee Kiser	Treasurer
Monica Confer	Secretary
Stephanie Franz	CFO
Joseph Ferguson	Solicitor
Dave Powers	Sheriff
Tony Digiacommo	Veteran's Services
Greg Beveridge	Public Safety
Ben Fair	Warden
Sue Watkins	Human Services
Heidi Shiderly	Courts
Mark Phelan	Maintenance
Ann Knott	Planning
Shannon McGill	Domestic Relations
Denise Stanton	Finance
Tim Brown	IT
Janet Courson	Assessment
Tyler Lynch	Assessment/GIS
Samantha Stump	St. James Haven

The meeting was opened at 9:30 AM with the Pledge of Allegiance.

Mr. Schell made a motion to approve the minutes from the full session meeting held on June 10, 2026. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the minutes from the work session on June 17, 2026. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the payment of bills in the amount of \$2,931,052.05 for the period ending June 9, 2026. Mr. Seeley seconded and the motion carried.

Executive Sessions: 6/10/2026- Personnel- Courts

Public Comments: None

Official Business:

Mr. Seeley made a motion to ratify the Copier Maintenance and Supply Agreement with Hagen Business Machines for 2026/27 for Domestic Relations. This is a budgeted item. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the Copier Maintenance and Supply Agreement with Hagen Business Machines for Veteran's Services. Service rate increase from \$.0144 to \$.0148 per page. Mr. Seeley seconded and the motion carried. Mr. Henry noted that they spoke to Hagen Business Machines and will be able to combine these bills together.

Mr. Seeley made a motion to approve and sign the Stairways behavioral health agreement. This agreement will help Stairways Behavioral Health identify individuals in need and connect them to appropriate services. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the invoice #05072601 to Civic Vanguard Inc. for services rendered in the amount of \$2,222.00. This is a budgeted item. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the Presentation of the Real Estate Assessment roll for acceptance and certification from the Board as required by Title 53. A digital copy of the roll is open to public inspection in the Assessment Office during regular business hours. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the purchase of updated Wave Radios in the amount of \$2,362.98. This is a new quote as the amount presented at work session was \$4,806.38. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify approval of the creation of a Tipstaff position effective June 12, 2026. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve a one-year global service agreement with Mobilcom for Tier 3 coverage for \$642.46 for the MDJ Vernon office. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the Vision Statement of Work (\$2,500). This is needed to migrate the database to the new SQL Standard 2022 Server and will be paid for by funds from Assessment. This is not a budgeted item. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the Teleosoft Addendum to the Master Agreement (\$1,250). This is needed to migrate the database to the new SQL Standard 2022 Server and will be paid for by funds from the Sheriff budget and from the Prothonotary automation fund money at no cost to the county. This is a budgeted item. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the renewal of the annual software agreement with Honeywell Sine for the Lobby registration kiosk at a cost of \$828.00. This is a budgeted expense. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the replacement of the antenna feedline at the Government East tower site. Work to be completed by Mobilcom at a cost of \$3,875.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the proposal from Firstnet to supply up to 100 new I-PAD devices for a countywide refresh of MDT equipment at a cost of \$19,999.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the partial payment for invoice #204396 from the Titusville Herald/ Corry Journal in the amount of \$387.75 for an Invitation to Bid notice for the Titusville East Spruce Street project. This is a non-budgeted item. This item will be paid for from the City of Titusville FY 2022 CDBG. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify approval of payment of invoice #1 from QRS Construction totaling \$23,872.44 for completed housing rehab work for Homeowner #021. This is a non-budgeted item. This item will be paid for by the Whole Home Repair Program (WHRP). Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify approval of payment of invoice #1 from Fuller Building Group totaling \$23,033.54 for completed housing rehab work for Homeowner #024. This is a non-budgeted item. This item will be paid for by the Whole Home Repair Program (WHRP). Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify approval of a Notice of Termination Letter for the Whole-Home Repair Program Contractor Retainer Agreement between Crawford County and Sturdy Boots Construction, LLC. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the payment to Farrell Roofing to repair the seam in flat roof at the Courthouse in the amount of \$1,305.24. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the payment to Farrell Roofing to replace shingles on the roof at the Courthouse in the amount of \$2,450.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the payment to Guzik Concrete & Masonry to remove and replace sidewalk, curb and stoop behind the Courthouse in the amount of \$10,070.00. Mr. Seeley seconded and the motion carried. Mr. Henry asked when this work will be completed. It is unknown at this time.

Mr. Seeley made a motion to approve the payment to Scobell Company, Inc. to work on the chiller unit at the Judicial Center in the amount of \$711.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the payment to Trinity Door Systems, Inc. for work on the back door at the Judicial Center in the amount of \$690.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the Purchase Requisition – Amazon (Plans of Safe Care Items) for baby baskets and welcome packets. A Plan of Safe Care (POSC) is a family-centered prevention plan designed to promote the safety and well-being of birthing parents and their infants with prenatal substance exposure through connections to parenting education, safety guidance, and wrap-around resources and services. A POSC can strengthen protective factors, promote healthy development, and prevent child welfare involvement. The total cost is \$10,998.97. There is no cost to the county. This is 100% grant funded. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve CYS/JP Contract FY 25/26 New Life Adolescents, LLC – Amendment F-1. They recently opened two new programs; doing so caused their IV-E packet for their Female Residential program to be impacted as well. While the rate for AA did not change, the maintenance/admin split and IV-E allowability percentage did change, but it did not change the cost to the county. The maximum allowable participation rate for AB decreased from \$530.47 to \$506.58 due to costs being split with the two new programs. This has decreased the cost to the county by \$2.19/day. Mr. Seeley seconded and the motion carried.

Mr. Henry made a motion to approve CYS/JP Contract FY 25/26 Family Children & Community Association – Amendment C-1 for the InsideOut Dad Program. We are utilizing Forensic Boundary Spanner passthrough funds to assist with start-up costs of The Fatherhood Initiative. The InsideOut Dad Program is an evidence-based program designed for incarcerated fathers. This funding covers both the cost of the materials and the cost to certify a member of their staff in the program. Mr. Schell seconded and the motion carried. Mr. Seeley abstained from the vote as he is on the board of the FCCA. A memo will be issued.

Mr. Schell made a motion to approve CYS/JP Contract FY 26/27 Perseus House, Inc. for residential and shelter services. These are the same services that we contracted for in the current year. The rates are 0.1 – 4.9% higher than the prior year. The increase is to support a 5.5% wage increase, a 78% increase in worker's compensation, a 68% increase in liability insurance and a 29% increase in health insurance costs. They also incurred \$10,500 for Trauma Focused CBT training and additional staff retention costs. This provider's last increase was 1.7 – 6.0% for FY 25/26. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve CYS/JP Contract FY 26/27 Pressley Ridge for residential and foster care services. These are the same services that we contracted for in the current fiscal year; the rates remain the same as well. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve payment to HSBG/EI for Q3 FY2025/2026 in the amount of \$76,732.52. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve payment of \$89,984.30 to St. James from Opioid Committee for renovations at the Transitional Living Center. This will be paid as bills come in and not in one lumpsum. Ms. Stump noted the purchase of the house went smoothly and now there are updates needed to make it a functioning Center. It was originally a Doctor's Office on the bottom level which will need a kitchen and a bathroom. The upper level was an apartment. They will be adding another bedroom for a total of 7 beds (including 1 for the house manager). Mr. Henry commented that in the long run this will free up beds at the Men's Shelter and hopefully the County jail as the clients will be able to receive that extra level of care. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify approval of the payment for the July Health Insurance Premium for \$399,610.70. There were adjustments for April in the amount of \$2,883.03 and May in the amount \$555.82. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify approval of the 2025-2026 PCORP Loss Prevention Grant Application for \$25,000 for multiple safety improvement projects. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve payment to payment to Simonette Auto Detailing in the amount of \$350.00 for work done on the 2013 Ford Escape. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify approval of the contract with Meadville Housing Corp for parking at the fairgrounds in the amount of \$3,100.00. Mr. Schell seconded and the motion carried.

After all requests were made, Mr. Seeley commented that we are approaching the end of the first half of the year. He thanked all employees, elected officials and department heads for keeping an eye on their budgets, staffing and activities. It was a good first half and looking forward to the second half of the year.

Mr. Schell echoed Mr. Seeley's remarks. It is a pleasure to work with the staff and the first half of the year has run smoothly.

Mr. Henry commented that occasionally the Board of Commissioners makes the newspaper. He stressed the importance of going directly to the source if anyone has any questions as some of what you might read is not always factually correct. Anyone is welcome to stop by the office during business hours Monday through Friday or call the Commissioner's Secretary, Monica, to set up a meeting. There is almost always at least one Commissioner available, and they will do their best to answer questions within the scope of what the County Solicitor will allow.

Mr. Schell made a motion to adjourn the meeting at 9:49 am. Mr. Seeley seconded and the motion carried.

Eric Henry, Chairman

Christopher R. Seeley, Commissioner

Scott T. Schell, Commissioner