

Crawford County Commissioners

WORK SESSION

June 3, 2026~ 9:30 am

Please turn Cell Phone Ringers to Silent!

1. CATA: Tim Geibel

- A. Approve CATA board member appointment, Michael Richards.

2. CCCF: Jack Greenfield

- A. Approval to pay Cleveland Brothers \$2,435.00 for the annual generator load test and inspection. This is a budgeted item

3. PUBLIC SAFETY: Greg Beveridge

- A. **RATIFY** the freight portion of the UPS battery replacement system at a cost of \$825.00. This is a budgeted expense.

4. ITS: Tim Brown

- A. Request to purchase 59 copies of Office 2024 from SHI for \$19,339.61. This is a budgeted item.
- B. Request to purchase renewal of 5-year agreement for .NET Domain (crawfordcountypa.net) from Network Solutions for \$335.90. This is a budgeted item.
- C. Request to purchase Network Access Storage (NAS) from Synology (using Amazon) for storage of archive data from Public Defenders, DA and Corrections initially. The cost is \$5,666.83. This is not a budgeted item.

5. PLANNING: Samantha Travis

- A. Request approval of payment of invoice #2 from Ehrgott Building totaling \$5,424.53 for completed housing rehab work for Homeowner #023. This is a non-budgeted item. This item will be paid for by the Whole Home Repair Program (WHRP).
- B. Request approval of payment for invoice #74382 from Moody & Associates Inc. in the amount of \$3,357.50 for contracted engineering services for the Cambridge Springs Blight Project. This is a non-budgeted item. This item will be paid for from the Act 137 funds.
- C. Request approval of Pay Application #2 from Siegel Excavating in the amount of \$78,750.00 for the Cambridge Springs Demolition project. This is not a budgeted item. This item will be paid for from the Act 137 funds.
- D. Request approval to pay invoice #628564 from MacDonald, Illig, Jones & Britton LLC in the amount of \$4,609.57 for contracted professional services in April. This is a non-budgeted item. This item will be paid for from the General Fund.

6. JPO: Nora Urey

- A. To seek approval for the purchase of pizza through Meadville Little Caesar's, twice a week for a maximum of 10 kids starting June 12, 2026 through August 21, 2026 for Juvenile Probation Community Service crews in the amount not to exceed \$112.00 per week. The funds will be paid for through Graduated Response funds within the Needs Based Budget.
- B. To seek approval for the purchase of pizza through Titusville Little Caesar's, twice a week for a maximum of 10 kids starting June 12, 2026 through August 21, 2026 for Juvenile Probation Community Service crews in the amount not to exceed \$112.00 per week. The funds will be paid for through Graduated Response funds within the Needs Based Budget.
- C. To seek approval for the purchase of pizza through Meadville Little Caesar's once a week for a maximum of 10 kids starting June 11, 2026 through August 13, 2026, for Aggression Replacement Therapy, in the amount not to exceed \$56.00 per week. The funds will be paid for through Graduated Response funds within the Needs Based Budget.
- D. To seek approval for the purchase of pizza through Meadville Little Caesar's once a week for a maximum of 20 kids starting June 11, 2026 through August 13, 2026, for Drug and Alcohol groups in the amount not to exceed \$112.00 per week. The funds will be paid for through Graduated Response funds within the Needs Based Budget.

7. MAINTENANCE: Mark Phelan

- A. Approval to pay Guzik Concrete & Masonry – to replace the ramp at the back of the Courthouse - \$3,600.00
- B. Approval to pay Powell Sanitation and Construction – to clean and camera the drain outside the Assembly Room at the Courthouse - \$1,160.00
- C. Approval to pay Powell Sanitation and Construction – to vacuum out the floor drain, camera drainpipe and drill through sump pit bottom, outside the Assembly Room at the Courthouse - \$715.00
- D. Approval to pay Amark Environmental – to remove asbestos tile and mastic from the Adult Probation Office in the Courthouse – \$9,695.00
- E. Approval to pay The EADS Group – for design work on the rehab of Bridge # 11 – Plank Rd - \$14,916.19 – This will be paid by Act 13 monies.

8. HUMAN SERVICES: Sue Watkins

- A. Other:
 - 1. Allegheny College's Facilities Agreement for June 25th, 2026
 - 2. Purchase Requisition – Charles J. Morgante (Security Deposit and May/June Lease)
 - 3. Purchase Requisition – Leonard's (Repairs for #21)
 - 4. Purchase Requisition – Leonard's (Repairs for #29)
- B. CYS/JP Contracts FY 26/27
 - 1. Adoption Connection, PA
 - 2. Appalachian Youth Services, Inc.
 - 3. Cornell Abraxas Group, LLC
 - 4. Keystone Adolescent Center, Inc.

C. MH/ID/EI Contracts FY 25/26

1. Child to Family Connections, Inc.
2. Crawford County Mental Health Awareness Program, Inc.
3. The Arc of Crawford County, Inc.
4. Titusville Area Senior Citizens Corporation

D. Same Rates as Prior Year

CYS/JP Contracts FY 26/27

1. Cray Youth and Family Services, Inc.
2. Hoffman Homes, Inc.
3. Merakey Pennsylvania
4. Twin Pines Family Services, LLC

9. FINANCE: Stephanie Franz

- | | | | |
|--------------------|-----------|---------------------------------------|--------------|
| A. PcoRP | INV063897 | 2026/2027 General Liability Insurance | \$496,685.00 |
| B. St. James Haven | | Transitional Living Center | TBD |

10. TREASURER/TAX CLAIM: Renee Kiser

- A. Approve payment to Infocon Corporation for the printing and mailing of the 2025 delinquent tax notices of claim for \$38,230.77 This is a budgeted expense.
- B. Adopt resolution to establish an account with the Pennsylvania Treasury Department INVEST Program known as INVEST PA.

11. COMMISSIONERS: Brittany Johnston

- A. **RATIFY** contract with Impossible Productions, INC for performance at Crawford County Fair

Notifications:

1. Notification from Rosewood Tower Consulting on behalf of the Conneaut Lake Municipal Joint Authority regarding their intent to apply to PA DEP for a Water Quality Management permit. The proposed project involves replacing the S6 pump station at the Richmond Street, Conneaut Lake, location. With the Reflection on Conneaut development being built, CLJMA worked with the developer to add the flow to their pump station to be able to eliminate the s6 pumps and pump station wetwell, and filled with gravel. Activities to take place in Sadsbury Township.
2. LSSE on behalf of North & South Shenango Joint Municipal Authority regarding their intent to apply to the PA DEP for Chapter 105 permitting. Proposed construction will consist of installing approximately 1,600 linear feet of 2-inch HDPE low-pressure sanitary sewer force main and service connections using horizontal direction drilling (HDD) methods, open cut trenching methods for the service laterals, erosion and sedimentation control facilities, and all other appurtenances necessary. Activities to take place in North Shenango Township.

3. LSSE on behalf of Benjamin Behringer requesting the completion of a Sewage Facilities Component 4B. The proposed project is the installation of a Single Residence Sewage Treatment Plant (SRSTP) using an Ecoflo Coco Filter Treatment System with integrated UV disinfection (DiUV) and a concrete two-chambered septic tank (- two single compartment tanks linked in series when necessary) to service an existing home on a 58.3-acre single parcel of land. Design flow for the new system is 400 GPD. Anticipated disturbed acreage for the proposed septic system installation will be less than 0.25 acres. Activities to take place in Spring Township.
4. Notification from PennDOT regarding their intent to apply to the PA DEP for Chapter 105 permitting. The proposed project is the replacement of a 54" CMP culvert with a new 63" X 98" concrete elliptical culvert on SR 3014 Segment 0050, Offset 2193. Activities to take place in Summit Township.
5. Notification from Andrew & Tracy Hatton regarding their intent to apply to the PA DEP for NPDES renewal permitting for the Shangri La Trailer Park. Activities to take place in West Shenango Township.

2026 Upcoming Events:

- June 10, 2026- Full Session
- June 17, 2026- Work Session
- June 24, 2026- Full Session
- July 1, 2026- Work Session

PUBLIC COMMENT:

COMMISSIONER COMMENTS:

ADJOURN: