

SUBDIVISION AND/OR LAND DEVELOPMENT PLAN PROCESSING APPLICATION

Project Review Information

Municipality(ies): *(List all municipalities where the project is located.)*

Application Classification: *(Check all that apply.)*

<u>Submission Type</u> <input type="checkbox"/> Subdivision <input type="checkbox"/> Land Development	<u>Project Scale</u> <input type="checkbox"/> Minor <input type="checkbox"/> Major	<u>Project Subtype</u> <i>(minor subdivisions only)</i> <input type="checkbox"/> Replat Plan <input type="checkbox"/> Consolidation Plan <input type="checkbox"/> Lot Line Revision	<u>Review Phase</u> <input type="checkbox"/> Preliminary Plan <input type="checkbox"/> Final Plan
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Plan Name:

Project Description *(Please describe the purpose of the proposed subdivision):*

Project Location *(Tax parcel(s)):*

Project Owner Information

Primary Property Owner *(Complete the table below.)*

Name of Property Owner:	Address:
City, State, Zip:	Phone:
Email:	

Additional Property Owner *(Complete the table below, if applicable.)*

Name of Additional Property Owner:	Address:
City, State, Zip:	Phone:
Email:	

If there are more than two property owners, complete a SALDO Additional Property Owner Form for each additional owner. The SALDO Additional Property Owner Form is available on Crawford County Planning's [SALDO website](#).

Applicant Information (different than the owner)

Check All That Apply: Attorney Engineer Surveyor Other

If "Other," please explain:

Name of Applicant or Consulting Firm:

Address:	City:
State:	Zip:
Phone:	Email:

Name of Applicant or Consulting Firm:

Address:	City:
State:	Zip:
Phone:	Email:

We request that communication be sent to: *(check all that apply)*

- Landowner
- Consulting Firm
- Applicant

4. Plan Information

Zoning (only if zoning exists): _____

Does the project require a zoning variance, special exception, and/or conditional use approval?
 Yes No (Skip next question.)

Has the required zoning variance, special exception, and/or conditional use approval been granted?
 Yes (Attach municipal minutes for this application.) No

Existing Lots and Units (Check all that apply.)

<input type="checkbox"/> Agricultural	<input type="checkbox"/> Institutional	<input type="checkbox"/> Multi-Family (Attached)
<input type="checkbox"/> Commercial	<input type="checkbox"/> Mixed Use	<input type="checkbox"/> Undeveloped/Vacant
<input type="checkbox"/> Industrial	<input type="checkbox"/> Single-Family (Detached)	<input type="checkbox"/> Other (specify):

Number of Existing Lots: _____

Number of Existing Units: (if land development) _____

Proposed Lots and Units (Check all that apply.)

<input type="checkbox"/> Agricultural	<input type="checkbox"/> Institutional	<input type="checkbox"/> Multi-Family (Attached)
<input type="checkbox"/> Commercial	<input type="checkbox"/> Mixed Use	<input type="checkbox"/> Undeveloped/Vacant
<input type="checkbox"/> Industrial	<input type="checkbox"/> Single-Family (Detached)	<input type="checkbox"/> Other (specify):

Number of Proposed Lots: _____

Number of Proposed Units: (if land development) _____

Subject Project Acreage *(including all the properties part of the submission):*

Gross Acreage of ALL Parcels: _____

Net Acreage of ALL Parcels *(total acreage of tract minus road, utilities, etc.):* _____

Existing and Proposed Building Areas <i>(land development only)</i>	TOTAL SQ. FEET/ACRES
Total Square Feet of <u>Proposed</u> Ground Floor Area <i>(Building Footprint)</i>	
Total Square Feet of <u>Existing</u> Structures <i>(All Floors)</i>	
Total Square Feet of <u>Proposed</u> Structures <i>(All Floors)</i>	
Total Square Feet (or Acres) of <u>Proposed</u> Parkland / Other Public Use	

Water Supply and Sewage Disposal

Contact your municipality for Water and Sewage Planning.

Sewage and Water Services: *(Complete the table below.)*

	Public	Private Community	Private On-Lot	N/A
Existing Water Provider –	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Existing Sewer Provider –	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Proposed Water Provider –	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Proposed Sewer Provider –	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

DEP Module Number: _____

Comprehensive Plan Consistency

Refer to the County SALDO for definitions.

Character Area Designation: *(Check only one out of the seven that best applies.)*

<input type="checkbox"/> Natural Resource	<input type="checkbox"/> Rural Village Corners
<input type="checkbox"/> Rural Residential	<input type="checkbox"/> Suburban Residential
<input type="checkbox"/> Residential Neighborhoods	<input type="checkbox"/> Mixed-Use Neighborhoods
<input type="checkbox"/> Downtown / Main Street	

Additional Details / Requests

Modification of Waiver Request: <i>(Check all that apply.)</i>
<input type="checkbox"/> Applicant requests a Modification. <input type="checkbox"/> Applicant requests a Waiver.
Specific Section(s) for Which a Modification / Waiver is Requested:
Justification for Modification / Waiver:
Additional Information to Share with Crawford County:

Fee Schedule – Submission of Application Fee

The applicant agrees to pay all fees and billable expenses incurred by professional consultants and/or Crawford County in reviewing and inspecting the subdivision plan, land development plan, or physical infrastructure investments. Payment is included with the application at the time of submission.

Contact the Crawford County Planning Office at 814-333-7341 or planning@co.crawford.pa.us for any questions regarding submissions.

Understandings and Agreements (Initial or sign to acknowledge each statement.)

For the applicant and landowner(s) to complete:

Applicant Acknowledgment of Requirements (*Communication and Compliance*)

I, the undersigned applicant, hereby authorize Crawford County Planning to communicate with me and/or my designated representative via electronic mail (email) for all matters relating to this permit application, including but not limited to notifications, requests for additional information, determinations, and final decisions.

I acknowledge and agree to the following terms:

_____ Formal Correspondence: I understand and accept that any and all communications sent via email by Crawford County Planning shall constitute formal correspondence and shall have the same legal force and effect as if sent by certified mail or delivered in person.

_____ Designated Email Address: I have provided a valid email address above, which shall serve as the official point of contact for purposes of this application. I agree to regularly monitor this address and ensure it remains active and accessible throughout the application, permit, and inspection process.

_____ Notification and Delivery: Delivery of correspondence shall be deemed complete upon transmission of the email to the provided address, regardless of whether the email is subsequently opened or read. I assume full responsibility for any consequences resulting from failure to check the designated email account or to notify Crawford County Planning of any changes to my contact information.

_____ Security and Confidentiality: I acknowledge that email communications may not be secure and that Crawford County Planning is not responsible for the confidentiality or unauthorized access of any correspondence once it has been transmitted.

_____ Yes, I affirm that I have read and understood the above conditions and voluntarily consent to the use of email as an accepted method of formal communication regarding this permit application.

The Applicant is responsible for identifying and complying with all applicable standards governing the proposed development. These may include standards established by Federal, Commonwealth, and local authorities, as well as those published by recognized professional organizations, including but not limited to Surveyors, Architects, Landscape Architects, and Civil Engineers. The Applicant must ensure adherence to all relevant standards, whether explicitly stated in this Ordinance or otherwise applicable to the proposal.

_____ Yes, I understand and agree to accept the requirement.

Acknowledgment of Requirements (*Property Restrictions, Accuracy and Completeness, and Landowner Authorization*)

To be eligible for Subdivision and/or Land Development approval, the subject property must be free of all obligations, encumbrances, and liens—except those held by a bona fide lending institution or bank legally registered in the United States. Additionally, no deed restrictions may exist that would prohibit the subdivision or development of the property.

Do you acknowledge this requirement, and do you understand that no approval will be granted unless these conditions are fully satisfied?

_____ Yes, I understand, agree to accept the requirement, and attest that my submission meets the requirements outlined above.

Applicant Signature

I, the undersigned, hereby certify that the information provided in this application is, to the best of my knowledge, accurate, correct, and complete. I understand that any false statement, misrepresentation, or omission may be grounds for denial, suspension, or revocation of the permit and may subject me to civil and/or criminal penalties under applicable laws.

Signature of Applicant

Name (print): _____
Date: _____

Landowner Signature (*if different from the Applicant*)

I, the undersigned, if different from the Applicant, hereby authorize the Applicant to prepare, submit, and act on my behalf in connection with an application for subdivision and/or land development approval for the parcel(s) identified in this application, over which I hold a majority ownership interest or have been granted authority in notarized writing to authorize such actions. This authorization extends to all necessary correspondence, filings, and actions required for review and consideration by Crawford County, Pennsylvania, and its representatives.

I affirm that I have the legal authority to grant this authorization and understand that any false or misleading statement may result in the denial or revocation of approvals related to this application.

Signature of Landowner

Name (print): _____
Date: _____

Definitions

Agriculture - Use of land for the production of food and fiber, including the growing of crops and/or the grazing of animals on natural prime or improved pastureland.

Commercial - A land use that permits facilities for the buying and selling of commodities and services.

Consolidation - consolidation of any number of existing parcels into one parcel, provided that no lot lines are moved, no new street is created, and no existing street or public service easement is extinguished.

Industrial - A land use often divided into "heavy industrial" uses, like construction yards, quarrying, and factories; and "light industrial" uses, like research and development, and warehousing and manufacturing.

Institutional - (1) Publicly or privately owned and operated activities like hospitals, convalescent hospitals, intermediate care facilities, nursing homes, museums, and schools and colleges; (2) churches and other religious organizations; and (3) other nonprofit welfare, educational, or philanthropic activities that cannot be considered residential, commercial, or industrial uses.

Land Development, Major - includes all land developments not meeting criteria for a minor land development.

Land Development, Minor - involves a single structure on a single lot, either new, expanded, or altered in a manner that necessitates compliance with this Ordinance, which meets all of the following criteria: (i) does not involve a non-agricultural earth disturbance of more than one acre or the threshold for NPDES permits (ii) generates no more than one hundred (100) peak hour vehicle trips in one direction (iii) does not involve installation of improvements required by this Ordinance

Lot - A tract or piece of land having fixed boundaries and designated on a plot or survey map. A lot must meet the requirements of the zoning district in which it is located and must front on a public street or an approved private street.

Lot Line Revision - alteration of boundaries between parcels of land, provided that it does not create new lots.

Mixed-Use - Properties on which various uses like office, commercial, institutional, and residential are combined in a single building or on a single site in an integrated development project with significant functional interrelationships and a coherent physical design. A "single site" may include contiguous properties.

Multiple Family - A type of housing that has several residential units on a parcel or parcels of land, such as condominiums and apartments.

Replat - the alteration of existing boundaries of parcels or the creation of new lots

Single-family - a type of housing that is made up of detached dwellings, where each structure houses a single family.

Subdivision, Major - includes the creation of six (6) or more lots or other divisions of land and/or involves the installation of public improvements.

Subdivision, Minor - includes creation of up to five (5) lots and/or other divisions of land, including lot line revisions, lot consolidations, and adjoiner lots, and which does not involve installation of public improvements.

Unit - a single unit providing complete, independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking, and sanitation

Vacant - Lands that are not actively used for any purpose.