

AGENDA
CRAWFORD COUNTY BOARD OF COMMISSIONERS MEETING

May 27, 2026 ~ 9:30 am

Please Turn Cell Phone Ringers to Silent

1. PLEDGE OF ALLEGIANCE
2. APPROVE THE MINUTES FROM THE FULL SESSION MEETING ON MAY 13, 2026.
3. APPROVE THE MINUTES FROM THE WORK SESSION ON MAY 21, 2026.
4. APPROVE THE PAYMENT OF BILLS IN THE AMOUNT OF \$TBA FOR THE PERIOD ENDING MAY 26, 2026.

5. EXECUTIVE SESSIONS:

6. PUBLIC COMMENT:

(Reminder the time limit for individual comments is 3 minutes; total comment period is 30 minutes. Anyone requesting to be placed on the Regular Meeting AGENDA must specifically state their topic and restrict their comments to the County matter that is on the published agenda items or that can be reasonably expected to be a future actionable item by the Board of Commissioners.)

7. PUBLIC SAFETY: Greg Beveridge

- A. Approve the agreement with Gov-Worx for the Comms Coach HIRE candidate testing system. This will replace the Criticall system. The annual cost is \$2,950. This is a budgeted expense

8. CORONER: Eric Coston

- A. Request payment in the amount of \$10,000.00 to the County of Erie to cover the annual retainer fee for forensic pathology services provided through the Erie County Coroner's Office. This is a budgeted item.

9. SHERIFF: Dave Powers

- A. **RATIFY** Emergency repair of S-2 Access Control System through Horizon in the amount of \$2,880.90. This is not budgeted.
- B. Approve the purchase of radio and install for new cruiser by Mobilcom in the amount of \$1,883.94. This is not budgeted.
- C. Approve the purchase of 4 portable radios from Mobilcom for Wave System in the amount of \$1,382.40. This is not budgeted.

10. COURTS: Heidi Shiderly/Betty Waite

- A. Approve payment of \$2,475.00 to Attorney Registration for PT Court attorneys. This is budgeted.
- B. Approve payment of \$1,375.00 to Attorney Registration for Court employee attorneys. This is budgeted.
- C. Approve purchase of equipment for one camera in the Juvenile Hearing Officer room from Mobilcom for \$998.00.

11. PLANNING: Samantha Travis

- A. Request approval of payment for invoice #58 from the Meadville Tribune in the amount of \$851.00 for an Invitation to Bid notice for the Titusville East Spruce Street project. This is a non-budgeted item. This item will be paid for from the City of Titusville FY 2022 CDBG.
- B. Request approval of payment for invoice #199961 from the Titusville Herald/Cory News Journal in the amount of \$376.12 for an Invitation to Bid notice for the Titusville East Spruce Street project. This is a non-budgeted item. This item will be paid for from the City of Titusville FY 2022 CDBG.

12. MAINTENANCE: Mark Phelan

- A. **RATIFY** approval of invoices from Courthouse Remodeling Project – Courtroom #3 - \$85.45
 - 1. Bulldog Lock and Safe LLC - \$50.00
 - 2. Sherwin-Williams - \$35.45
- B. Approval to pay Scobell Company Inc – to repair a frozen chiller at the Judicial Center - \$556.55
- C. Approval to hire David Laird Associates, Inc. – to complete the Notice of Termination for the NPDES permit on Mead Ave Bridge-Bridge # 0 - \$10,875.00
- D. Approval to pay The Meadville Tribune – for advertising invitation to bid on Plank Rd – Bridge # 11 - \$1179.50 – This will be paid by Act 13 monies
- E. Approval to pay Sunbelt Rentals – to rent a lift at Fairgrounds - \$1,290.05
- F. Approval to pay Fame RV Center – to repair damaged siding on a camper - \$1,344.19

13. HUMAN SERVICES: Sue Watkins

- A. Other:
 - 1. Avanco International, Inc. AFCARS Upgrade and Maintenance for FY 26/27
 - 2. Avanco International, Inc. CWIS Agreement for FY 26/27
 - 3. Avanco International, Inc. ICAMS Provider Agreement for FY 26/27
 - 4. MOUs and Transportation Plans Between Area School Districts and CYS for Transportation Procedures
 - 5. Purchase Requisition – Amazon (Remarkable Paper Pro Tablet for CIC)
 - 6. Purchase Requisition – Dell, Inc. (2 Dell Pro 14 2-in-1, 5 Dell Pro 16 Laptops, 8 Docks and 20 Monitor)
- B. MH/ID/EI Contracts FY 25/26
 - 1. **RATIFY** Crawford County Mental Health awareness Program, Inc. – Amendment C-3

14. FINANCE: Stephanie Franz

- A. **RATIFY** CNB Bank 2016 Judicial Center Loan Int Pmt \$ 88,969.28
- B. **RATIFY** CNB Bank 2015 Judicial Center Loan Int Pmt \$ 139,590.09
- C. Assured Partners 183859-General Liability Ins Consult Fee \$ 30,000.00

15. TREASURER/TAX CLAIM: Renee Kiser

- A. **RATIFY** payment to Shafer Law Firm for \$542.64 legal description work for the 2026A Judicial sale. This is a budgeted item
- B. **RATIFY** payment to The Meadville Tribune for public and legal notices totaling \$907.50. This is a budgeted expense.

16. HUMAN RESOURCES:

- A. **RATIFY** the payment for the June Health Insurance Premium for \$412,667.61.

17. COMMISSIONERS: Brittany Johnston

- A. Approval to eliminate the Full Time Operations/Training Officer position under Public Safety.
- B. Approve the 1-year service agreement with Hagan Business Machines for the Commissioners copy machine.
- C. Approve the Shafer Law Firm invoice #94764 in the amount of \$950.00 for litigation services.

18. NEW HIRES/TRANSFERS:

19. COMMISSIONER’S INFORMATION AND UPDATES:

Work Sessions will be held on the 1st and 3rd Wednesdays of each month at 9:30 am in the Commissioners Conference Room and Full Meetings will be held on the 2nd and 4th Wednesdays of each month at 9:30 am in the Assembly Room. Any adjustments to the schedule will be advertised in advance in the Meadville Tribune along with notification on the preceding agenda with the exception of emergency changes.

2026 Upcoming Events:

- June 3, 2026- Work Session
- June 10, 2026- Full Session
- June 17, 2026- Work Session
- June 24, 2026- Full Session

COMMISSIONER COMMENTS:

ADJOURN: