

The Crawford County Board of Commissioners met on March 11, 2026, for a regular meeting, with the following present:

Eric Henry	Chairman
Scott T. Schell	Commissioner
Christopher R. Seeley	Commissioner
Brittany Johnston	Chief Clerk/HR
Monica Confer	Secretary
Stephanie Franz	CFO
Renee Kiser	Treasurer
Joseph Ferguson	Solicitor
Ben Fair	Deputy Warden
Trevor Oates	APO
Dave Powers	Sheriff
Betty Waite	Court Admin
Jen Obenrader	JPO
Marlo Urey	Register & Recorder
Sue Watkins	Human Services
Mark Phelan	Maintenance
Greg Beveridge	Public Safety
Samantha Travis	Planning
Janet Courson	Assessment/GIS
Jessalyn McFarland	Voter Serves
Denise Stanton	Finance
Tim Brown	IT
Matt Digiacomio	IT
Kevin Tommaney	Armstrong

The meeting was opened at 9:30 AM with the Pledge of Allegiance.

Mr. Schell made a motion to approve the minutes from the full session meeting held on February 25, 2026. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the minutes from the work session on March 4, 2026. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the payment of bills in the amount of \$2,751,388.99 for the period ending March 10, 2026. Mr. Seeley seconded and the motion carried.

Executive Sessions:

Public Comments: None

Official Business:

Mr. Seeley made a motion to approve the BI Amendment – This amendment extends our current contract agreement which must be renewed each year. There are no changes to the cost, and contract prices remain the same. Cost of renting equipment is budgeted in the Needs Based Budget at \$2.90 per day for Home Guard 2020 cell units and \$3.85 per day for LOC 8 XT GPS units. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the BI Maintenance Agreement- This agreement is renewed annually in the amount of \$3,940.00. The agreement covers the cost of supplies and maintenance and support services for our currently owned ten (10) BI Home Guard 2020 units. This is budgeted in the Needs Based Budget. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve payment to CORE Security from 132 account for December \$2,000.00 (costs to county \$680.00). Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve payment to CORE Security from 132 account for January \$2,025.00 (costs to county \$688.50). Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve payment to CORE Security for the months of February, March, April and May estimated @ approximately \$10,200.00 (costs to county estimated at \$3,468.00). Mr. Schell seconded and the motion carried

Mr. Schell made a motion to ratify approval of the payment of \$6,893.10 to Fine Print for the purchase of 2026 mail in ballot envelopes. This invoice will be paid for by the Election Integrity Grant. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the 1-year Hagan Business Machines Contract No. 7280-04 for Court Admin machine effective 3-27-26. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve Printer Maintenance and Supply Agreements with Hagan Business Machines of Meadville. Contracts are effective March 24, 2026, with the contract numbers being 6855-06, 6854-06 and 6853-06. This is a budgeted expense. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the yearly agreement with ONSOLVE. The payment is \$810.26. This is a budgeted item. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to payment to Trumbull Industries for the purchase of a gas hot water heater. Cost of the heater is \$7,720.00. This is not a budgeted item. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify approval of the Optical Storage Solutions Software Support Agreement and payment of annual Landex software maintenance fees in the amount of \$18,824.00. This agreement covers the Register & Recorder, Orphan's Court, Assessment and Court Administrator's offices, effective March 1, 2026, through February 28, 2027. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify payment for Reynolds Business Systems conversion of highway maps to PDF/A in the amount of \$14,557.32. Approved estimate in July 2025 was \$13,474.99. This is not a budgeted item and will be paid for with Register and Recorder Records Improvement Fund. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the 2025 Pymatuning Reservoir Project tax levy reimbursement to the county from the Commonwealth in the amount of \$48,494.46. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the Catastrophic Loss refund to Stacy Steiner (6707-006-1-C/PID 54809) located at 24562 Coyote Lane, Saegertown for the total fire loss of the barn and pavilion on 11/16/25. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the Catastrophic Loss refund to Ryan & Rachel Herschberger (6602-005/PID53164) located at 7751 State Hwy 173, Cochran for the total fire loss of their woodworking shop on 7/3/25. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion ratify the payment of invoices from Courthouse Remodeling Project – Courtroom #3 - \$448.23. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the hiring of Annie's Flooring to provide custodial services at the Courthouse for \$2,720.00 per month. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify approval to pay Rabe Environmental Systems, Inc. – to replace an ignition board on RTU-2 at the Courthouse - \$2,397.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify approval to pay Signs by Renee – to make 2 signs for the Extension Office - \$750.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay The EADS Group – Engineering for Rehab of Plank Rd - Bridge # 11- \$9,603.05 – This will be paid by Act 13 monies. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay The EADS Group – Engineering for Rehab of Plank Rd - Bridge # 11- \$7,398.33 – This will be paid by Act 13 monies. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve payment of invoice #2 from Ehgott Building totaling \$2,612.50 for completed housing rehab work for Homeowner #014. This is a non-budgeted item. This item will be paid for by the Whole Home Repair Program (WHRP). Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve payment to Rest Easy Home Inspection Services for \$350.00 for a home inspection for the Whole Home Repair Program (WHRP) project # 041. This is a non-budgeted item. This item will be paid for by the Whole Home Repair Program (WHRP). Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve payment for invoice #4 from Moody & Associates Inc. in the amount of \$2,400.00 for contracted engineering services for the Cambridge Springs Blight Project. This is a non-budgeted item. This item will be paid for with Act 137 funds. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve payment of invoice #625726 from MacDonald, Illig, Jones & Britton LLC in the amount of \$575.00 for contracted professional services in the month of January. This is a budgeted item. This item will be paid from the General Fund. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve an Intergovernmental Cooperation Agreement between Crawford County and the City of Titusville. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the purchase of twenty-five (25) Decon in a Bag kits that will be distributed to county-based Fire departments. This is entirely paid for by the HMRF grant award. This is a budgeted expense. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the payment of \$4,995.00 to “The Hazmat Guys” for providing a 4-hour training session on Lithium-Ion battery incidents to county based First responders. This is 80% funded by the Hazardous Materials Preparedness Grant (HMEP). This is a budgeted expense. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the payment of \$4,267.71 to Mobilcom for antenna improvement work at three communications tower sites. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the maintenance agreement with Hagan Business machines for the 911 center multi-function machine. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the multi-year agreement between Meadville Fire Department and DPS for tower space rental placing the MFD channel at the fairgrounds tower. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the quote from Scobell’s for repairs to the PSB hot-water system at a cost of \$1,928.00. This is not a budgeted expense. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the renewal of the lawncare and landscaping quote from Johnston lawn care. This is a budgeted expense. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify approval of the Northwest Behavioral Health Partnership, Inc. – Northwest Regional Agreement for Social Determinants of Health Commodities Program for 1/1/26 – 12/31/26. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify approval of purchase requisition to Lake View Ford for the purchase of a 2022 Ford Escape. The total purchase price is \$20,322.54. The cost to the county is \$4,794.01. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify approval of purchase requisition to Lake View Ford for the purchase of a 2023 Ford Escape. The total purchase price is \$23,022.54. The cost to the county is \$5,430.93. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify approval of CYS/JP Contract FY 25/26 with: Cornell Abraxas Group, LLC – Amendment F-1. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify approval of payment of Crawford-Venango Fire School County Allocation in the amount of \$2,500.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve CC CYS- Q2 FY25/26 County Match in the amount of \$545,255.29ZZZ. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve Drug & Alcohol invoice # 122025-CBGM, Q1 & Q2 FY25/26 Match in the amount of \$10,750.73. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve Meadville Airport 2026 Allocation in the amount of \$ 40,000.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve Community Health Services Q3 FY25/26 Trip Reimbursement in the amount of \$52,158.00. Mr. Seeley seconded and the motion carried.

After all requests were made, Mr. Henry noted that March is Developmental Disabilities Month. He thanked Human Services for their work with Developmental Disabilities. He also noted that he and Mr. Seeley attended the Cambridge Springs Fire Department dinner. They celebrated 70 years of service for Gene Shearer and 50 years of service for Dick Massung and thanked them on behalf of the Board of Commissioners.

Mr. Schell made a motion to adjourn the meeting at 9:49 am. Mr. Seeley seconded and the motion carried.

Eric Henry, Chairman

Christopher R. Seeley, Commissioner

Scott T. Schell, Commissioner