

The Crawford County Board of Commissioners met on Wednesday November 27, 2024 for a regular meeting, with the following present:

Eric Henry	Chairman
Scott T. Schell	Commissioner
Christopher R. Seeley	Commissioner
Christine Krzysiak	Treasurer
Courtney Stirling	Secretary
Stephanie Franz	CFO
Keith Button	Solicitor
Dave Powers	Sheriff
Matt Digiacomio	IT/Voter Services
Greg Beveridge	Public Safety
Zach Norwood	Planning
Mark Phelan	Maintenance
Sue Watkins	Human Services
Heidi Shiderly	Courts
Brittany Johnston	HR
Luke Clark	HR
Jack Greenfield	CCCF Warden
Tim Brown	ITS
Tony Digiacomio	Veterans Services

The meeting was opened at 9:30AM with the Pledge of Allegiance.

Mr. Schell made a motion to approve the minutes from the full session meeting held on November 13, 2024. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the minutes from the work session on November 20, 2024. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the payment of bills in the amount of \$5,153,178.53 for the period ending November 26, 2024. Mr. Seeley seconded and the motion carried.

#### Executive Sessions:

#### Public Comments:

#### Official Business:

Mr. Seeley made a motion for approval for IT to purchase a replacement laptop for Veterans Services, in the amount of \$905.48. Mr. Schell seconded and the motion carried.

Mr. Greenfield withdrew his item.

Mr. Schell made a motion to approve the purchase of PROXY Networks annual remote access server license and maintenance, in the amount of \$2,775.60. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the renewal of the annual support with In-Synch for the Law Enforcement Records Management System, in the amount of \$1,318.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve renewal of the annual support agreement with Zetron for the console radio and paging system, in the amount of \$20,900.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay Strongland Roofing Systems for pay Application #7 of the Jail Roof project, in the amount of \$127,660.95. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of payment to R.E. Johnson for reimbursement #10 & 11 for training wages associated with the Workforce and Retention Program, in the amount of \$2,880.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of payment to Vogt Heating & Cooling for reimbursement #21 & 22 for training wages associated with the Construction Industry Workforce Program, in the amount of \$2,256.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of payment to Ferguson Construction Company for reimbursement #2 for training wages associated with the Construction Industry Workforce Program, in the amount of \$512.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of payment to Ferguson Construction Company for reimbursement #9 & 10 for training wages associated with the Workforce and Retention Program, in the amount of \$1,440.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay the November Invoice from LSSE for engineering services for the Conneautville Stormwater Project, in the amount of \$2,200.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay Invoice #003 from Fuller Building Group for payment for housing rehab work, in the amount of \$23,168.80. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of a Project Agreement between the Northwest Pennsylvania Regional Planning and Development Commission and Crawford County for the Crawford County Safe Streets 4 All Study. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the execution of a contract with West Mead Township for room rental for a public meeting for the Safe Streets 4 All project. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the CYS/JP Contract FY 24/25 with Hoffman Homes, Inc. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the invoice from Community Health Services for Qtr. 1 trips, in the amount of \$180,093.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the 2024 Budgeted Allocation to Crawford County Visitors Bureau, in the amount of \$2,000.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the 2024 Budgeted Allocation to Penn State Extension, in the amount of \$72,500.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the invoice from Obermayer for the sale of the Crawford County Care Center, in the amount of \$52,565.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the invoice from CNB Bank for interest and principal payment for the Judicial Center Loan, in the amount of \$418,271.55. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the invoice from CNB Bank for the interest and principal payment for the Judicial Center Loan, in the amount of \$291,108.42. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the Invoice from PCoRP for deductible reimbursement, in the amount of \$3,289.50. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the invoice from Remedy Analytics for Qtr. 3 Pharmacy fees, in the amount of \$46,668.60. Mr. Seeley seconded and the motion carried.

Ms. Franz presented the 2025 Preliminary Budget.

Mr. Seeley made a motion to ratify the purchase of a dell screen replacement for Brittany's laptop, in the amount of \$212.77. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to purchase 3 Ankle Stun bands from Clear View, in the amount of \$4,785.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the Sheriff LSA Resolution. Mr. Schell seconded and the motion carried.

Mr. Seeley made a motion to approve the new hires/transfers. Mr. Schell seconded and the motion carried.

After all requests were made, Mr. Seeley and Mr. Schell wished everyone a Happy and Safe Thanksgiving and beginning of hunting season. Mr. Henry thanked Matt Digiacommo for all his work with the 2% Audit for elections.

Mr. Schell made a motion to adjourn the meeting at 9:44 AM. Mr. Seeley seconded and the motion carried.

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Eric Henry, Chairman

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Christopher R. Seeley, Commissioner

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Scott T. Schell, Commissioner