

The Crawford County Board of Commissioners met on Wednesday, June 25, 2025 for a regular meeting, with the following present:

Eric Henry	Chairman
Scott T. Schell	Commissioner
Christopher R. Seeley	Commissioner
Christine Krzysiak	Treasurer
Brittany Johnston	Chief Clerk/HR
Courtney Stirling	Secretary
Stephanie Franz	CFO
Jaclyn Millin	Solicitor
Dave Powers	Sheriff
Matt Digiacommo	Voters/IT
Mark Phelan	Maintenance
Sue Watkins	Human Services
Heidi Shiderly	Courts
Jack Greenfield	CCCF Warden
Greg Beveridge	Public Safety
Zach Norwood	Planning
Trevor Oates	APO
Anthony Digiacommo	Veterans Services
Chloe Forbes	Tribune
Kevin Tommaney	Armstrong

The meeting was opened at 9:30 AM with the Pledge of Allegiance.

Mr. Schell made a motion to approve the minutes from the full session meeting held on June 11, 2025. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the minutes from the work session on June 18, 2025. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the payment of bills in the amount of \$3,484,125.42 for the period ending June 24, 2025. Mr. Seeley seconded and the motion carried.

Executive Sessions:

Public Comments:

Official Business:

Mr. Seeley made a motion for approval to extend the Copier Maintenance and Supply Agreement with Hagan Business Machines. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve to pay invoice to the City of Meadville for the use of the John Holt Pistol Range, in the amount of \$2,000.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the Hagan Business Machines monthly counts for two copiers, in the amount of \$.0081 per page black, and \$.046 per page color, which is billed monthly based on meter readings. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the purchase from Pittsburgh Laundry for a new industrial washing machine to replace a non-repairable one, in the amount of \$3,500.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the purchase from the Area Shopper for recruitment space to run for two weeks, in the amount of \$572.80. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the payment to Siemens Industry Inc. for the difference between the quote and actual invoice, in the amount of \$145.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the Hagan business machines yearly contract for model M452dn. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the purchase from Amazon for a new ViewSonic Projector for county use, in the amount of \$649.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the payment to Scobell Company for the rebuild of a rooftop HVAC unit motor, in the amount of \$867.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the payment to Prosek's Inspection for the Greiser Rd. Tower project building permit, in the amount of \$874.50. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the purchase from GOVWORKX for the Comms Coach Quality Assurance system for the period of July 1st to December 31st, in the amount of \$19,375.00. And to approve the GOVWORKX for the Comms Coach Quality Assurance system for the period of January 1, 2026 to December 31, 2026, in the amount of \$29,750.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify approval of an invoice from R.W. Construction for the Courthouse Remodeling Project, in the amount of \$350.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the invoice from Trinity Door Systems, Inc. for service call for front doors at the Judicial Center, in the amount of \$657.50. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to pay The EADS Group for engineering services on rehab of Bridge #11, Plank Rd., in the amount of \$69,000.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay Bobcat of Erie for a soil conditioner attachment, in the amount of \$10,657.14. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval for payment to Ferguson Construction Company for reimbursement #16 & tool purchase, for training wages associated with the Construction Industry Workforce Program, in the amount of \$737.00. Mr. Seeley seconded and the motion carried.

-Training Wages - \$512.00

-Tool Purchases - \$225.00

Mr. Seeley made a motion for approval to pay partial invoice from The Meadville Tribune for the following publications, in the amount of \$2,403.25. Mr. Schell seconded and the motion carried.

1. \$1,318.00 – Stone Memorial Invitation for Bid – FY 2025 County CDBG
2. \$386.25 – FY 2025 CDBG 1st Public Hearing County – FY 2021 County CDBG
3. \$348.00 – FY 2025 CDBG 1st Public Hearing Meadville – FY 2021 Meadville CDBG
4. \$351.00 – FY 2025 CDBG 1st Public Hearing Titusville – FY 2022 Titusville CDBG

Mr. Schell made a motion for approval of payment of the Crawford Inspired Mini-Grant reimbursement request from Cochranon Borough for children's ADA picnic tables at Lion's Park, in the amount of \$2,694.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay invoice from the Northwest Commission for a match commitment for the Safety Action Plan project, in the amount of \$13,960.30. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of a Memorandum between Crawford County and Crawford County Mental Health Awareness Program, Inc., regarding Department of Housing and Urban Development funded Continuum of Care activities through the Department of Economic and Community Development. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify approval of a Workforce and Retention Program Agreement between Crawford County and Ferguson Construction Company to provide twenty-four weeks of on-the-job training, which is to be paid for from WARP funds. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify approval of a Workforce and Retention Program Agreement between Crawford County and MG Electrical Services, LLC. to provide twenty-four (24) weeks of on-the-job training, which is to be paid for from WARP funds. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify approval of two separate Workforce and Retention Program Agreements between Crawford County and Vogt Heating & Cooling to provide twenty-four (24) weeks of on-the-job training, which is to be paid for from WARP funds. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of the purchase requisition to Avanco International, Inc. for the CAPS Data Extract Procedure, with a cost to the county of \$687.71 per year. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of the purchase requisition to Horizon Information Systems, Inc. for the Maintenance, End User License and Backup Agreements. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of the purchase requisition to CIT International for registration for CIT Program Certification, with no cost to the county and paid for with Crisis Grant funding. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of the purchase requisition to Crawford Central School District for bus transportation for a child April to June 2025, with a cost to the county of \$649.50. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of the purchase requisition to Crawford Central School District for bus transportation two children April to June 2025, with a cost to the county of \$664.31. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of the 2024/2025 Service Agreement with Social Data Analytics, LLC. to provide us with a Supervisory Tool that can be used to help our Supervisors manage current Caseworkers and caseload, with a maximum cost to the county of \$4,4545.45. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of the 2025/2026 Service Agreement with Social Data Analytics, LLC. to provide us with a Supervisory Tool that can be used to help our Supervisors manage current Caseworkers and caseload, with a maximum cost to the county of \$4,4545.45. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of the F-I amendment to the FY 24/25 CYS contract with Familylinks, Inc. for Adolescent Semi-Independent Living. Mr. Seeley seconded and the motion carried.

Mr. Schell made a motion for approval of the C-2 amendment to the FY 24/25 ID contract with Always On Our Own for Independent Monitoring for Quality (IM4Q) and Quality Assessment and Improvement (QA&I) Interviews. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of the FY 25/26 CYS contract with Families United network, Inc. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of the FY 25/26 CYS contract with New Life Adolescents, LLC. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of the FY 25/26 ID contract with Bright Life Pathways. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of the FY 25/26 Professional Contract with Sign Language Interpreting Professionals, LLC. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval the Same Rates as Prior Year Contracts FY 25/26. Mr. Schell seconded and the motion carried.

CYS/JP Contracts FY 25/26

- Hope's Haven Residential Services, LLC
- Lisa Pierro

Professional Contracts FY 25/26

- Preventative Aftercare, Inc.
- Regional Counseling Center, Inc

MH/ID/EI Contracts FY 25/26

- Counseling and Assessment Services, LLC

Mr. Schell made a motion for approval to pay Infocon Corporation Invoice for printing and postage for the 2024 Notice of Claim mailing, in the amount of \$37,687.55. This is a budgeted item and will be added as a cost to the delinquent tax balance of the property owners. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the payment to PCHIPC for recouping Highmark run-out claims credits from 1/1/2025 – 3/31/2025l, in the amount of \$110,522.28. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the payment for the July Health Insurance Premium, in the amount of \$367,487.59. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the Sprague Operating Resources LLC contract and sales agreement for natural gas for 24 months at multiple County locations. Mr. Schell seconded and the motion carried.

Mr. Seeley made a motion to approve the new hires/transfers. Mr. Schell seconded and the motion carried.

After all requests were made Mr. Seeley reminded everyone to drink lots of water and try to stay cool with the hot summer weather. He also informed the public that if they can't find somewhere cool, that the public libraries are accessible. Mr. Seeley went on to inform the public that there will be a brief telephone outage on Monday June 30th and asked for patience while we transition our phone system. Mr. Schell also encouraged everyone to be careful in the heat as there have been several heat/weather related emergencies. Mr. Henry announced that this past Friday Starn Tool celebrated 80 years and then he congratulated Bill Starn on his success.

Mr. Schell made a motion to adjourn the meeting at 9:49 AM. Mr. Seeley seconded and the motion carried.

Eric Henry, Chairman

Christopher R. Seeley, Commissioner

Scott T. Schell, Commissioner