

The Crawford County Board of Commissioners met on Wednesday, July 23, 2025 for a regular meeting, with the following present:

Eric Henry	Chairman
Scott T. Schell	Commissioner
Christopher R. Seeley	Commissioner
Christine Krzysiak	Treasurer
Brittany Johnston	Chief Clerk/HR
Courtney Stirling	Secretary
Stephanie Franz	CFO
Jaclyn Millan	Solicitor
Dave Powers	Sheriff
Matt Digiacommo	Voters/IT
Mark Phelan	Maintenance
Krysta Simons	Human Services
Greg Beveridge	Public Safety
Heidi Shiderly	Courts
Jack Greenfield	CCCF Warden
Samantha Travis	Planning
Jessalyn McFarland	Voter Services
Kevin Tommaney	Armstrong

The meeting was opened at 9:32 AM with the Pledge of Allegiance.

Mr. Schell made a motion to approve the minutes from the full session meeting held on July 9, 2025. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the minutes from the work session on July 16, 2025. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the payment of bills in the amount of \$3,104,758.08 for the period ending July 22, 2025. Mr. Seeley seconded and the motion carried.

Executive Sessions:

Public Comments:

Official Business:

Mr. Schell made a motion to approve permission to have Cleveland Brothers perform the annual generator load test and annual Maintenance Service, in the amount of \$2,385.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay Global Correctional Systems, LLC for the Annual Service Agreement, in the amount of \$2,300.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay Mobilcom for the Annual Radio Support Plan, in the amount of \$2,789.73. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the purchase from Hagan Business Machines, for a Toshiba e-studio3528A Copier in the amount of \$4,183.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the reauthorization of the Crawford County Agricultural Land Preservation Program Resolution for January 1, 2026 to December 31, 2032. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the purchase from Craftmaster Hardware for 2 PACS units, in the total amount of \$7,739.10. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the annual renewal from the Honeywell-Sine Group for the Public Safety building visitor registry, in the amount of \$828.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the 99-year lease agreement with PSP for use of the tower shelter and generator at the Taylor Stand Rd tower site, with no cost to the County. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay Brian J. Noah, Project Manager for Professional Services from 6/1/25 to 6/30/25, in the amount of \$1,075.50. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval for payment to MG Electric for reimbursement #1 for training wages associated with the Workforce and Retention Program, in the amount of \$1,440.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay invoice from Vogt Heating & Cooling for reimbursement for training wages associated with the Workforce and Retention Program and the Construction Industry Workforce Program, in the amount of \$2,990.00. Mr. Seeley seconded and the motion carried.

1. \$640.00 (#34 & #37) – Construction Industry Workforce Program (CIWP)
2. \$2,350.00 (#1 & #2) – Workforce and Retention Program (WARP)

Mr. Seeley made a motion for approval to pay invoice from the City of Meadville for 2025 Q2 code enforcement wages, in the amount of \$13,131.32. Mr. Schell seconded and the motion carried.

1. \$12,626.48 – FY 2022 City of Meadville CDBG
2. \$504.84 – FY 2023 City of Meadville CDBG

Mr. Schell made a motion for approval to pay partial invoice from The Meadville Tribune for Stone Memorial Invitation for Bid #2, 504 & Fair Housing Notices, in the amount of \$1,878.15. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to submit a \$3 million grant application to the Commonwealth Finance Authority for their Multimodal Transportation grant to extend the Bessemer Trail toward the Crawford Business Park via resolution authorizing the County Planning Office to apply, partner with the Economic Progress Alliance of Crawford County to act as a project manager, and pay the \$100 application fee with no match required for the grant. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval for payment to The Welcome Project PA for a Panel with Moderator held on June 17, 2025, in the amount for the County of \$96.10. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of FY 24/25 CYS contract with Community Options, Inc. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of the FY 25/26 JPO contract Outside In School of Experiential Education, Inc. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the MaherDuessel Audit Engagement Letter. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the payment for the August Health Insurance Premium, in the amount of \$364,876.85, with adjustments made for June, in the amount of \$-208.54. Mr. Seeley seconded and the motion carried.

Mr. Henry made a motion to approve the Intergovernmental Cooperation Agreement for the PIMCC Program Resolution. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the new hires/transfers. Mr. Schell seconded and the motion carried.

After all requests were made Mr. Seeley encouraged the public if they get a chance to attend the Cambridge Springs Fire Department Festival. Mr. Schell then encouraged the public to come out to the Cochranon Fair and Crawford County Fair that will be happening soon. Mr. Henry wanted to make it known to contact the City of Meadville for any questions regarding the reassessment for taxes as they were the ones who initiated the process by suing the County to reassess.

Mr. Schell made a motion to adjourn the meeting at 9:42 AM. Mr. Seeley seconded and the motion carried.

Eric Henry, Chairman

Christopher R. Seeley, Commissioner

Scott T. Schell, Commissioner